

Part-Time Faculty Council

Meeting Minutes January 8, 2014

I. Call to Order

The meeting was called to order by President Wichman at 3:32 p.m.

II. Roll Call

Attending: Mary Migliaro, Ann Rich, Kimberly Davis, Jane Roberts, Sandra Chandler, Ed Delafuente, Marc Brotherton, Jason Rhodes, Valerie Waters, Ruti Padan, Larry Byrnes, Neeley Gossett, Jan Rose, Tom Keene, Ron Matson, Al Slomovitz, Natalie Berry, Ken White, and Yvonne Wichman.

Representatives not present: David Gregory, Bryce McGowan, Shari Clark, Allen Robinson (absence excused- family emergency), Chuck Chesbro, Joanne Lee (absence excused - ill), Lisa Lepard, Sally Crews.

III. Approval of 12-4-13 Meeting Minutes

Minutes were approved as written with no corrections or additions needed. They will be posted on the PTFC website.

IV. Agenda Insert – Report by Ron Matson

Due to time constraints, this item was moved up in the agenda to accommodate Dr. Matson's schedule. Ron reported on action during the break regarding the definition of part-time faculty or work load issues. Due to the holidays, there was nothing new to report, but he will keep us informed via President Wichman of any developments.

V. Upcoming Bylaws Review with FSEC on 1-13-14

President Wichman reported that she will be attending the 1-13-14 meeting of the Faculty Senate with Ken White to present the bylaws for the PTFC for their approval. Two items she will clarify for them are the two-year term limits for representatives/officers and the change in name of the Vice President to President-Elect.

VI. Meeting Schedule for Remainder of FY 2014

The meeting schedule for 2013-14 can be found on the PTFC website (access information below). Remaining meetings for 2014 are scheduled for February 5, March 3, April 9 and April 28. All meetings are 3:30-4:45 p.m. in Room 3030 of the Social Sciences Building.

VII. New PTFC Website and Access Links

To locate and access the PTFC website, go to the KSU home page and locate the "A-Z Index" button on the top right section of the screen. Click on "P" and locate the PTFC website. In addition to a welcome letter from President Wichman and a list of all PTFC representatives, you can also obtain the bylaws and minutes from previous meetings. There is also a link to the PTFC website on the webpage of the Faculty Senate.

A suggestion was made to consider adding another column for email addresses and perhaps a section for biographical information on representatives. It was also suggested that a box titled "Important Documents" might also be placed on the website for posting other things such as the results of our PTFC survey (without comments). President Wichman will look into those possibilities.

General discussion then ensued about inquiries from other PTF regarding salary increases and other issues. These issues will come from the Research Committee in gathering data on salaries at KSU as well as other universities. A Listserve request will go out to all PTF requesting any such issues be shared for

Part-Time Faculty Council

research and study by the committee. The chair of the Research Committee will send the inquiry and compile all suggestions received to report back to the PTFC.

VIII. Communication Between PTFC Reps and Departments

It was discussed that all PTFC representatives should feel free to share information from the PTFC meetings with their PTF colleagues in their respective departments.

IX. Realignment of Ad Hoc Committees

President Wichman has realigned the committees by making the Survey Committee a sub-committee under the Research Committee. Currently there are two PTFC committees: Research and Public Relations. It is likely that the Research Committee will be concerned with internal as well as external research.

X. Ad Hoc Committee Reports

A. Survey Sub-Committee

Sandra Chandler provided a summary report of the committee meeting that includes additional questions for the Research Committee to look into in order to identify other issues for PTF. These issues included: pay and pay increases, selection to teach certain classes, pay scales across departments, title of part-time faculty at KSU and other universities, recognition/awards, etc. Some of these items will be reviewed by the Research Committee while others such as recognition/awards will be taken up by the PR Committee.

B. Research Committee

Covered by the Survey Sub-Committee.

C. PR Committee

Due to the absence of the chair, Allen Robinson, this report was deferred until the next meeting.

XI. Other Matters

None

XII. Next Meeting

The next PTFC meeting will be held on Wednesday, February 5, 2014 at 3:30 p.m. in the Social Sciences building, Room 3030.

XIII. Adjournment

The meeting was adjourned by President Wichman at 4:48 p.m.

Minutes submitted by: Mary Migliaro on 12/9/2013

Minutes approved on: February 5, 2014