

# Part-Time Faculty Council

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## Meeting Minutes

April 9, 2014

### I. Call to order

Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:30 on April 9, 2014

### II. Roll call

The following representatives were present: Jan Rose, Edward Delafuente, Natalie Berry, Ann Rich, Yvonne Wichman, Larry Byrnes, Al Slomovitz, Allen Robinson, Sandra R. Chandler, Valerie Walters, Kimberly Davis, Joanne Lee, Mary Migliaro, Tom Keene and Stephen Bartlett

The following representatives were absent: Marc Brotherton, David Gregory, Ruti Padan, Jason Rhodes, Bryce McGowan, Jane Roberts, Shari Clark, Chuck Chesbro, Lisa Leopard, Neeley Gossett, Sally Crews, and Stephen Braden

### III. Approval of minutes from last meeting

After discussion, Ed Delafuente made a motion to accept the minutes of the March meeting. The motion was seconded, and the minutes were approved. The minutes will be posted to the PTFC website.

### IV. Parking Proposal

Al discussed a survey devised by Beth Tindall which she is willing to administer and tally. He asked the council's opinion on the administration of the survey in spring or fall. The council favored a spring administration of the survey. Stephen Bartlett commented that in his discussions with Beth he had discovered that the anticipated cost for providing transportation between the two KSU sites was approximately \$900,000.00. This will be an important consideration in parking fees. Joanne Lee asked if the council would have input into the survey. She suggested a comment section so that faculty could express ideas, concerns, or provide information that was not solicited on the survey. For example, faculty should have the opportunity to express why they choose not to use a transportation option. Al and Stephen will ask to have it added.

Discussion continued and a representative stated that it would be important to find out if a survey had ever been conducted on this topic. Some representatives had a vague memory of having been surveyed on this topic previously. Al and Stephen will ask about this and try to get the results of any previously administered survey.

President Wichman called for a motion to move forward with an amended survey. Sandra Chandler made a motion, and Ann Rich seconded it. The council voted to approve the motion.

### V. Explanation of governance structure (K. White) - Postponed

### VI. Update from Provost office (R. Matson) - Postponed

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## **VII. Report/feedback from meet and greet (Members)**

Members who attended the reception for part-time faculty reported that the event was beneficial in promoting the PTFC to both full and part-time faculty. They expressed appreciation to Dr. Papp and Dr. Hadeen for hosting the event. Dr. Keene shared that there were several administrators, department chairs, and full time faculty members who are now aware of the council. The fact that the President and Provost attended validated the council. Stephen Bartlett agreed and suggested the council continue to promote its goals through involvement and visibility. President Wichman shared that she was considering a Fall Fling at the start of year as an orientation at the opening of the schools year. Joanne Lee will prepare a letter to thank Dr. Papp and Dr. Hadeen.

## **VIII. Discussion on interdepartmental groups (Y. Wichman)**

Dr. Keene shared that Dr. Gail Scott, a full time faculty member who serves the coordinator for part-time faculty in the Psychology Department, attended the meeting and was very interested in talking with the executive committee about the role of the part-time coordinator and support for part-time faculty. A discussion of the role and number of part-time faculty coordinators ensued. Representatives felt that having a part-time coordinator would benefit each department. Yvonne will find out how many departments have a part-time faculty coordinator. A suggestion to include the part-time coordinators in the council meeting was discussed. President Wichman said that the executive council would add this idea to the agenda for executive committee's summer work session.

## **IX. Update on honors and awards (Y. Wichman)**

President Wichman updated the two proposals for Honors and Awards. The proposal was revised from one award per collage to ten at-large awards presented each August based on the recommendation of the department chairs and deans. A \$500.00 award would accompany the award. The change was voted on by the consolidation sub-committee and approved for presentation the consolidation committee. A committee will develop the criteria for the award. President Wichman will advocate for the appointment of a part-time person to serve on the committee.

## **X. Update on eCore (Y. Wichman)**

eCore was voted down unanimously by the faculty senate.

## **XI. Research committee report (E. Delafuente/B. McGowan)**

Ed, Kimberley, and Bryce have prepared the survey regarding part-time faculty at other state universities and will have it in the mail within two weeks. The survey will be sent electronically and by email.

## **XII. PR committee report (A. Robinson/J. Lee)**

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Allen Robinson requested that each representative forward a picture and a short biography for inclusion in the council's first newsletter.

## **XIII. Other matters arising**

- Applications for the Part-time Faculty Workshop are available. The due date has been extended. Check the website. The stipend will be available. President Wichman asked if anyone had applied and been accepted to date. She asked that representatives let her if they are planning to attend. She cannot attend and would like someone to represent the council.
- A recent AJC Article featured the role and status of part-time university faculty. President Wichman was quoted in the article. A link will be sent out to representatives.
- President Wichman is working on the schedule for meetings for 2014-2015. We will meet on Mondays as originally planned.

## **XIV. Announcement: next meeting - 4/28/14 @ 3:30 in Prillaman 2010**

## **XV. Adjournment**

Yvonne Wichman adjourned the meeting at 4:33 pm.

Minutes submitted by: Joanne Lee on 4/20/2014

Minutes approved by: PTFC on 4/28/2014