

# Part-Time Faculty Council

---

## Meeting Minutes

September 29, 2014

### Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:33 on September 29, 2014, and welcomed special guests.

### Members Present:

Yvonne Wichman, Al Slomovitz, Mary Migliaro, Jane Roberts, Tobias Mendelson, Marc Brotherton, Ed Delafuente, David Gregory, Charles Marvil, Natalie Berry, Ann Rich, Larry Byrnes, Ruti Padan, Jason Rhodes, Bryce McGowan, Allen Robinson, Mandy McGrew, Dennis Loubiere, Jeff Berman, Valerie Waters, Linda Sutton, Chuck Chesbro, Kimberly Davis, Kathy Ebener, Dennis Brown, Elizabeth Rasmusson, Sally Crews

### Members Absent:

None

### Advisors and Guests:

Advisors: Ken White, Stephen Bartlett, Ron Matson, Maureen McCarthy

Guests: Steve Lovig – Department of Management & Entrepreneurship

### Introduction of New Members

Each new member introduced themselves and were welcomed by the council members.

### Approval of 8-25-14 Meeting Minutes

There were no corrections or additions to the minutes from the 8-25-14 meeting. On motion made, seconded, and carried without dissent, the board approved the minutes.

### Action Updates

Stephen Bartlett presented information about the course load issue and provided a chart to indicate the total number of hours that may be worked by part-time faculty. He discussed how other non-work related activities might be impacted by the issue. A copy of the chart will be emailed to all PTFC representatives so they may share it with their department colleagues. He reiterated the importance of every part-time faculty member speaking with their department chair prior to arranging for any extra activities.

There was general discussion about the listserv blast that went out to all KSU part-time faculty instead of just the PTFC representatives that generated a viral response. Yvonne presented a summary of the basic themes of the responses and the need to incorporate those into future issues to be addressed by the PTFC. A brief summary of things to consider when using the listserv was given in hopes this will not happen again.

Jane Roberts, our new Parliamentarian, introduced herself and gave everyone a brief overview of Robert's Rules of Order.

### Committee Reports

# Part-Time Faculty Council

---

**Research Committee** – An update was given on the parking issue. With the consolidation at hand, the previous survey sent to all KSU part-time faculty will now need to be generated for the Southern Polytechnic State University (SPSU) part-time faculty for their input before moving forward.

**Public Relations Committee** – The committee reports that they are working on a one page flyer about the PTFC to be distributed to all part-time faculty (PTF) at KSU and the PTF at SPSU. It will outline the purpose of the PTFC and serve to create interest to other Georgia universities wishing to start a PTFC. The committee is also recruiting new members to assist in their work. Natalie Berry volunteered to join the committee.

## **New Business**

In light of the discussions about the listserv issues and the consolidation issue with regard to welcoming and including the SPSU PTF into our council, Yvonne announced the creation of two new committees: a Conference Committee and a Strategic Planning Committee. The Conference Committee will explore the feasibility of the PTFC hosting a conference next spring for part-time faculty members. The volunteers for this committee are: Mandy McGrew, Natalie Berry, Kimberly Davis, Steve Lovig, and Yvonne Wichman (ex-officio).

The Strategic Planning Committee will work on the issues generated from part-time faculty and help to develop the future direction of the PTFC. The volunteers for this committee are: Jason Rhodes (Chair), Toby Mendelson, Charles Marvil, Ruti Padan, and Yvonne Wichman (ex-officio).

All PTFC representatives were encouraged to share information about the committees in an effort to involve non-PTFC part-time faculty in our work.

## **Announcements**

- The AAUP (American Association of University Professors) upcoming Wine & Goldfish Event on 10-2 was announced and members were encouraged to attend and invite their PTF colleagues as well. The AAUP supports shared governance and supports causes important to PTF.

## **Other Matters Arising**

None

## **Adjournment**

President Yvonne Wichman adjourned the meeting at 4:52 pm.

Mary Migliaro  
Secretary

Approved without corrections by majority vote at the 10/27/14 meeting.