

Part-Time Faculty Council

Meeting Minutes

April 27, 2015

1. Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:37 PM.

Members Present:

Yvonne Wichman, Al Slomovitz, Mary Migliaro, Jane Roberts, Marc Brotherton, Ann Rich, Larry Byrnes, Ruti Padan, Jason Rhodes, Bryce McGowan, Kelly Futch, Valerie Walters, Kimberly Davis, Dennis Brown, Sally Crews

Members Absent:

Toby Mendelson (excused), Hilma Orman, Ed Delafuente, David Gregory, Charles Marvil, Allen Robinson (excused), Mandy McGrew (excused), Dennis Loubiere (excused), Chuck Chesbro, Dana Woodruff, Jeff Berman, Kathy Ebener, Pamela Joyce

Advisors and Guests:

Michele DiPietro, Joanne Lee (former PTFC secretary), Todd Hendricks, Lisbeth Moulder

2. Approval of Meeting Minutes

There were no additions or corrections to the minutes from the 3-30-15 meeting. On motion made, seconded, and carried without dissent, the board approved the minutes as written.

3. Committee Reports

A. **Public Relations Committee** – Mary Migliaro, committee chair, reported that the committee has published the last newsletter for the academic year and thanks all who contributed to it by writing articles including Yvonne, Mandy and Allen. Mary also thank Allen for serving as co-editor and a tireless proofreader of the drafts.

B. **Strategic Planning** – In introducing Jason, committee chair, Yvonne thanked him for his work over the last two years and announced that he will be taking a more full-time position with KSU and will no longer be PTF in the fall. Jason shared that the committee will be obtaining IRB approval this summer so the survey can be distributed to all PTF this fall. Jason also indicated that he will continue to serve as a member of the committee until the new chair is selected.

C. **Special Events Committee** – Mandy McGrew, committee chair, was absent but Yvonne reported on the success of the recent FAD and that now all events are over, the committee has completed its work for this academic year.

4. Old Business

A. Faculty Senate (FS) Consolidation Letter – After much discussion on the best way to respond, a motion was made to revise the response letter previously drafted over the summer and send it out in the fall. The general theme of the discussion was around the need for the PTFC to have one full voice in the Faculty Senate. Currently, the PTFC president (or a representative) is a member of the FS with one vote. The issue, however, is the fact that it is the FS Liaison to the PTFC that reports to the FS at their meetings.

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Al Slomovitz made a motion that the letter be revised to state that the PTFC president is the representative to the Faculty Senate and that he/she has a full voice including reporting on concerns from the PTFC. The motion was seconded and the vote carried. This will be done over the summer so that the letter can be presented by the PTFC president immediately following PTFC elections in the fall.

5. New Business

- A. Yvonne discussed how the process and timeline will play out for the election of PTFC representatives and officers this coming fall. She will be sending out an email to all deans and chairs this summer to encourage them to hold elections for new representatives as soon as possible to allow for a smooth transition for incoming representatives. The current representatives and officers will continue to serve until the elections are held.

- B. The PTFC executive committee and some of the other committees may be holding work sessions during the summer in order to prepare for the transition of PTFC members in the fall and address requests from other universities for assistance on how to create a PTFC on their campuses.

6. Announcements

PTFC members were reminded of the announcement from Dr. Papp at the Part-Time Faculty Awareness Day regarding the \$100 per credit hour raise that PTF would begin receiving in the fall semester. This elicited a cheer and applause by the entire group.

7. Other Matters Arising

Al Slomovitz asked for permission to make an announcement and asked Yvonne to join him. He presented Yvonne with an engraved glass award recognizing all of the work she has done while serving as the founding president of the PTFC. The award was presented on behalf of all the PTFC representatives. Yvonne was applauded for her tireless efforts to help the PTFC establish itself and grow to where it is today. Applause!

8. Adjournment

President Yvonne Wichman adjourned the meeting at 4:46 pm.

Mary Migliaro, Secretary

Approved without corrections by email vote June 2015