

Part-Time Faculty Council

Meeting Minutes

January 27, 2016

1. Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:31 PM.

Members Present:

Chuck Jackson	Dennis Loubiere	George Gannage	Barbara McNamara
Ann Rich	Kathleen Brennan	Kelly Luscre	Bryce McGowan
David Gregory	Ginger Sinton	Yvonne Wichman	Beth Moulder
Rebecca Simmons	Hilma Orman	Kelly Futch Pollack	Zamila Karimi
David Cook	Mary Migliaro	Sara Crews	Tod Edgerton
Mara Mandradjieff	Tracy Luttrell Bennett		

Members Absent:

Nicholas Pappleacos	Toby Mendelson (E)	Christie Emerson	Lina Maxwell (E)
Richard Garrett	Bryan Gillis	Al Slomovitz (E)	Dennis Brown

Advisors and Guests:

Gail Scott, Advisor
Mandy McGrew, CETL
Dr. Papp
Ron Matson, AVP of Faculty

2. Approval of Meeting Minutes

Meeting minutes from the December meeting were approved without corrections by a unanimous vote. They will be posted on the PTFC website with all other meeting minutes.

3. Committee Reports

- A. Public Relations – Mary reported that the committee is hard at work on the upcoming PTFC Retreat for part-time faculty. This will be the second annual event and is scheduled for Saturday, March 26 at the KSU Center from 8:30 AM to Noon. Dr. Papp will attend briefly to have breakfast with everyone and extend his greetings. Representatives were asked to share the information with colleagues and a post to “Save the Date” will be sent to Inform this week. More details will be sent out in the next couple of weeks by the Special Events committee.
- B. Special Events – Lina Maxwell, the new committee chair, asked Mary to include her committee information since she was unable to attend the meeting. She will be contacting all other committee members with a timeline and needs for the retreat that will include assisting with donations of food and door prizes, as well as volunteers to assist on the day of the event.
- C. Strategic Planning – Bryce and her committee are awaiting the final details of the PTF survey completed by CETL to compare the identified needs from the survey with those gathered previously by the PTFC. Once all the data is received, work will begin to identify the areas where goals need to be established.
- D. Bylaws – Kelly and her committee have received a copy of the current PTFC bylaws for review. All representatives were also given a copy to review. Everyone was asked to review the bylaws and send Kelly areas or items they feel need to be addressed for possible updating or other

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changes. This process will likely take 6-9 months and any changes must still be approved by numerous checkpoints including the Faculty Senate and the administration before then can be officially approved.

4. Discussion

The charge and focus for committee work was discussed with discussion on the method of their work and what they are asked to accomplish. Most committee work can be done virtually using the appropriate technology. Since PTF time and availability is limited, this is the preferred method. Representatives were encouraged to sign on for a committee and/or convey the need for committee members to their colleagues since it is not necessary to be a representative to serve on a council committee.

5. Special Guest Presentation

Dr. Papp arrived during the meeting and everyone was delighted to see him. While not on the agenda, he did agree to update everyone on some items and answer questions for a few minutes. The governor's current budget includes a potential three percent pay increase for faculty, provided it makes it through the process without cuts. He also indicated that there will be funding for the design and construction of a new building in the near future called the Academic Learning Center. It will be located in the space that is currently the parking lot for University College and other buildings next to the Student Center. Transportation will be working on how to manage parking issues that will result from the construction.

The current legislative session will include a reintroduction of the campus carry bill that was blocked last year. KSU is working to block it again this session. There will also be debate over religious freedom and its impact on universities. He will keep us informed on progress in these areas.

6. New Business

- A. Yvonne informed the council of the need for a representative to attend the Faculty Senate meetings this semester as she will be unable to attend. George Gannage and Mary Migliaro will serve as her representative based on their availability
- B. Ron Matson addressed some expectations for 2016-2017, particularly items that might coincide with goals identified by the PTFC strategic planning committee. The first item was the Tuition Assistance Plan (TAP). His department has no say in offering that but the issue will be sent on to the Board of Regents as they are the responsible agency. His office is also looking into offering PTF "Years of Service" awards for PTF. Right now, those are only offered to full time faculty and staff. He recommended the PTFC formulate what the criteria would look like. The Teaching Abroad program was also mentioned as to why PTF cannot participate due to their status and the Affordable Care Act (ACA). All items will remain on the PTFC list and will continue to be explored.
- C. Mandy McGrew announced a number of upcoming workshops and events at CETL and encouraged all PTFC representatives to share the information with their colleagues. She also updated everyone on the SPACE conference coming in June and stated that the website is now active and they are working on getting free registration for all KSU PTF.

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7. **Announcements**

The next council meeting will be on February 24, 2016 at 3:30 PM.

8. **Other Matters Arising**

n/a

9. **Adjournment**

President Yvonne Wichman adjourned the meeting at 4:55 PM.

Mary Migliaro, Secretary

Approved unanimously without corrections on 2-24-16