

Part-Time Faculty Council

Meeting Minutes

October 28, 2015

1. Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:35 PM. Representatives attending on the Marietta Campus were joined to the meeting via Skype with PTFC Representative Zamila Karimi serving as the facilitator for the location.

Members Present:

Zamila Karimi	Yvonne Wichman	Al Slomovitz	Mary Migliaro
Mara Mandradjieff	Dennis Loubiere	George Gannage	Ann Rich
Tracy Luttrell Bennett	Bryce McGowan	Ginger Sinton	Dennis Brown
Lina Maxwell	Julie Martin	Beth Moulder	Toby Mendelson
Kelly Futch Pollack	Sara Crews	Chuck Jackson	Barbara McNamara

Members Absent (E) indicates excused:

Nicholas Papleacos	Richard Garrett	Kathleen Brennan (E)	Kelly Luscre (E)
Hilma Orman (E)	Bryan Gillis	David Gregory	Tod Edgerton (E)
David Cook (E)			

Advisors and Guests:

Stephen Bartlett, Advisor
Mandy McGrew, Faculty Fellow for Part-Time Faculty Support/CETL
Tim Hedeem, University Ombudsman
Doug Moodie, Faculty Senate President

2. Approval of Minutes

The minutes from the September 23 meeting were approved with minor corrections by a unanimous vote. They will be archived and posted on the PTFC website.

3. Special Guests

- A. Carrie Olson with the CARE Center presented on the work the center does for KSU students who find themselves homeless. She also discussed the activities scheduled for Homeless Awareness Week that runs from November 2-6. Carrie stated that there are bins around both campuses for donations and she also gratefully accepted the items brought to the meeting by PTFC representatives.
- B. Tim Hedeem, one of the two KSU Ombudsmen, discussed the role of the Ombuds Office and the services they provide, including consultation for faculty and staff regarding issues they may have; helping them determine next steps to take for resolution; mediation; and other problem-solving roles. Last year they served over 150 visitors to their office.
- C. Joan Duncan with the KSU Office of Annual Giving spoke about the ongoing annual campaign. She explained that the university appreciates any participation by part-time faculty and donations they make to KSU. Part-time faculty gifts serve as leverage when their office is applying for grants. The amount given is not as important as the fact that a gift was made because it shows participation. Faculty gifts can also be given to a specific effort such as the CARE Center and the use of those funds is restricted to that entity.
- D. Doug Moodie, Faculty Senate President, brought greetings from the Faculty Senate and discussed issues relevant to all faculty including course load and parking. He announced that the PTFC president has a seat in the Senate and a liaison is not required.
- E. Mandy McGrew, Faculty Fellow for Part-Time Faculty Support at CETL, presented the results of a recently completed survey of part-time faculty. They received 294 completed surveys. While not yet ready for distribution, it will be released soon and when it is available, it will be posted on the

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PTFC website. It provides a great deal of direction for CETL and the PTFC in knowing which issues most concern part-time faculty.

4. Committee Reports

Yvonne gave an overview of the status of PTFC committees and the need for volunteers. The Public Relations committee is looking for “reporters” to assist in gathering articles and information for the newsletters. The Special Events committee still needs a chair to help plan the few special events that the council hosts in the spring semester. The Strategic Planning committee is preparing to look at the CETL survey and other data we need to plan for the future of the council. The Bylaws committee is an ad hoc committee and they will be reviewing the current bylaws to determine if any changes need to be made to better facilitate the work of the council.

A number of new volunteers came forward after the release of the fall newsletter. They will be added to the updated list with current chairs and duties of each committee and sent to PTFC representatives to pass the word along to their colleagues.

5. New Business

None

6. Discussion Items

None

7. Announcements

- Yvonne announced that she recently received training to take control of and manage the PTFC website. Updates can now be made more quickly and new content can be added as needed without waiting for UITS assistance.
- Stephen Bartlett spoke briefly about an upcoming Board of Regents policy requiring full ADA compliance requirements for face-to-face, online, and hybrid courses. More information will be made available at the next meeting.
- The next PTFC meeting will be on December 2 at 3:30 PM.

8. Adjournment

President Yvonne Wichman adjourned the meeting at 4:45 PM.

Mary Migliaro, Secretary

Approved without corrections by unanimous vote 12-2-15