

Part-Time Faculty Council

Meeting Minutes September 28, 2016

1. Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:35 PM.

Members Present:

Enda Sullivan	Mara Mandradjieff	Chuck Jackson	Joanne Lee
Diana Honey	Kathleen Brennan	Bryce McGowan	David Gregory
Bess Walthour	Sara Crews	Mary Migliaro	Ruti Padan
Ginger Sinton	Yvonne Wichman	Rebecca Simmons	Kelly Futch Pollack
Beth Moulder			

Advisors and Guests:

Mandy McGrew - CETL

2. Approval of Meeting Minutes

Meeting minutes from the April meeting were approved by email without corrections by a unanimous vote. They will be posted on the PTFC website with all other meeting minutes.

3. Special Guest Speakers

- ❖ Rita Spisak from the Sturgis Library presented an impressive overview of the great resources now available. Major renovations in the KSU Sturgis Library have been recently completed. Part-time faculty are encouraged to take some time in the next few weeks to visit the updated website located at <http://library.kennesaw.edu> to explore the many new services and opportunities available to them.
- ❖ Mandy McGrew from CETL presented on PTF surveys and the S.P.A.C.E. Conference. PTF were encouraged to visit <http://www.spaceducators.com> to read about the Symposium for Part-Time, Adjunct, and Contingent Educators. The S.P.A.C.E. 2017 symposium will take place on June 10th, 2017 at the Crowne Plaza Ravinia at the Perimeter. Those who attended this past summer expressed many positive comments about the experience. Part-Time faculty may be eligible for financial assistance to attend, so everyone should to check out this great resource.

4. Committee Reports

- A. Public Relations – The committee is seeking volunteers to serve for the new academic year.
- B. Special Events – The committee is seeking volunteers to serve for the new academic year.
- C. Strategic Planning – The committee is seeking volunteers to serve for the new academic year.
- D. Bylaws – The committee is seeking volunteers to serve for the new academic year.

5. Discussion

The **Tuition Assistance Program (TAP)** is on the planning agenda to be completed before May 2017. The **Study Abroad Program** allows PTF to participate with a full time faculty member. There are certain parameters with regard to the amount of time spent teaching. Questions were raised about the **Teacher Retirement System** so it will be placed on the agenda for the October meeting.

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6. New Business

Years of Service Recognition was mentioned but will be covered in greater detail in a future meeting.

7. Announcements

- The PTFC is planning a social event for the spring. Suggestions can be sent to the PTFC officers for consideration.
- The next meeting of the PTFC will be Wednesday, October 26 at 3:30 PM in Room 243 of the English Building.

8. Other Matters Arising

n/a

9. Adjournment

President Yvonne Wichman adjourned the meeting at 4:46 PM.

Mary Migliaro, Secretary

Approved without corrections by unanimous vote on 10-26-16