**Meeting Minutes**

# August 30, 2021

[http://ptfc.kennesaw.edu](http://ptfc.kennesaw.edu/)

1. Welcome Michael Perry

President Michael Perry called the meeting to order @ 3:36 pm. He introduced the elected officers f2021-2023: President: Michael Perry, Vice President James Stinchcomb, and Secretary Dr. Joanne Lee. Dr. Lee serves as the Immediate Past President without a vote.

1. Approval of Minutes Michael Perry

The vote to approve the minutes of the May meeting was tabled until September 27, 2021.

1. President’s Update Michael Perry
   1. President Michael Perry provided highlights from the Faculty Senate meeting.
      1. Interim President Kat Schwaig and Interim Provost Ivan Pulinkala provided updates on KSU initiative.
         1. Dr. Schwaig announced that KSU is now the second largest university in the Georgia system, that Faculty Enhancement Program activities were available for full-time faculty, and that Federal Funds for COVID relief were being used to address safety. Several searches for senior leadership positions and deans are underway.
         2. Assistant Vice President for Faculty LaJuan Simpson-Wilkey, University Ombuds Dr. Hope Torkornoo, and Interim Chief Diversity Officer Sonia Toson were introduced.
      2. Agenda items included reports and discussion of the following items: a Proposed changes to Faculty Senate Bylaws,
2. Two motions regarding COVID and Concerns about Risk to Faculty: Vaccine Required passed with 84% approval and Facial Covering Required passed with 94% approval.
3. Changes to University Handbook regarding University Standing Committees d KSU Radiation Safety Committee
4. Committee on Academic Freedom
5. Vote on Provost’s Athletics Oversight Council (PAOC)
   * 1. Both the President Schwaig and Provost Pulinkala held an open question and answer session at the end of the Senate meeting. When asked about her priorities for the interim , Dr. Schwaig stated that graduation rate and communication were priorities.
     2. Use the following link to see details of the agenda and motions: <https://facultysenate.kennesaw.edu/meetings/faculty-senate.php>
   1. After discussion of the Senate motions regarding mask mandates, representative Joanne Lee requested that PTFC conduct the same poll of faculty who teach part-time that the Senate conducted to reinforce the weight of the motion. Representative Yvonne Wichman asked what happens after the Senate approves a resolution. President Perry reminded the representatives that the PTFC and the Senate bodies are advisory to the Provost and President. CETL Liaison Mandy McGrew asked if the newly appointed Assistant Provost would be attending the meetings as had Dr, Matson. President Perry announced that he has spoken with both President Schwaig and Provost Pulinkala and invited them to PTFC meetings.
6. Old Business Michael Perry
   1. Vice-President James Stinchcomb will update official representatives prior to the next meeting.
7. New Business Michael Perry
   1. PTFC Presidential Priorities - President Perry highlighted his priorities for 2021-2023.
      1. Parking Places and Fees – Based on discussions and recommendations from representatives, the Executive Committee decided to focus on those various times of the day that faculty who teach part-time need access parking and the lack of available spaces. This includes handicapped parking spots that are neither available nor within an appropriate walking distance from the buildings. Representative Wichman informed the council that she has set up a designated committee to work on this when she president and suggested that option to President Perry.
      2. Training – President Perry asked for ideas or topics for training sessions that could be provided during meetings. Representative Joanne Lee suggested that we introduce instructional tools that could be used in courses to update delivery. She indicated that the PTFC had hoped to be able to implement these sessions prior to COVID and before representative Walt Justice transferred. She suggested that the council talk with Helen Maddox in Instructional Technology. In addition, she suggested that Representative Cleopatra Iliescu from INED make a presentation to the PTFC on IEP and 504 accommodations. Representative Iliescu agreed to make a presentation (chat). CETL Liaison Mandy McGrew reminded representatives that CETL and UITS offer in-depth courses that credential faculty in several areas. These credentials are recognized and valued across institutions.
      3. PTFC Brand and Website Redesign – President Perry has been working on a logo for PTFC and redesigning the website for ease of use. He reviewed the format and types of information that can be found on the website. He requested that representatives email ideas regarding content they would like included on the website. He also asked the representatives for their views on having emails posted. Representative Yvonne Wichman asked if university policy allowed the posting of emails. CETL Liaison Mandy McGrew provided policy information on this topic. Representatives who spoke stated that they would not mind this as it cut out a step in locating departmental representatives. President Perry will review that policy.
   2. Current Representatives – The Executive Committee will follow up with department chairs to get the confirmed list of departmental representatives.
8. Announcements and Questions Michael Perry
   1. Update from CETL – CETL Liaison Mandy McGrew has seen an increase in the number of faculty who teach past-time requests for consultations and support. She referred representatives to CETL for workshops and other opportunities for professional learning. She also recommended opting in for KSU Inform.
   2. Newsletters – PTFC will continue to send out a newsletter. Please send ideas for content and information about individual faculty successes to Secretary Joanne Lee.
   3. Questions – Representative Ginger Stinton asked how to opt in for KSU Inform. Many McGrew posted the link in the chat box for members to access the service.
9. Closing Michael Perry
   1. Send in items for newsletter.
   2. PTFC will meet 9/27/21
   3. Be sure to check in with Joanne if you entered the meeting late.

*Motion to adjourn meeting, approved. Meeting ended by 4:47 pm Minutes submitted by Joanne Lee, August 30, 2021*

**Attendance Representatives & Guests**

# Departmental representatives will be verified and a final list of PTFC will be available at the next meeting.

**PTFC Executive Board**

|  |  |  |  |
| --- | --- | --- | --- |
| **Representative** | **Department** | **Email** | **Attended** |
| Michael Perry | President | [mperry@kennesaw.edu](mailto:mperry@kennesaw.edu) | **Present** |
| James Stinchcomb | Vice President Staff /Senate Liaison | [Jstinch2@kennesaw.edu](mailto:Jstinch2@kennesaw.edu) | **x** |
| Joanne Lee | Secretary | [jlee102@kennesaw.edu](mailto:jlee102@kennesaw.edu) | **Present** |
| Joanne Lee | Immediate Past President | [jlee102@kennesaw.edu](mailto:jlee102@kennesaw.edu) | **Present** |
| Diana Honey | Parliamentarian & Representative-at-Large | [dhoney@kennesaw.edu](mailto:dhoney@kennesaw.edu) | **Present** |

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| --- | --- | --- |
| **Academic Home** | **Representative** | **Presnt** |
| Bagwell College of Education | | |
| 1. Educational Leadership | Joanne Lee | x |
| 2. Elementary and Early Childhood Education | NA |  |
| 3. Inclusive Education | Cleopatra Iliescu | x |
| 4. Instructional Technology |  |  |
| 5. Secondary and Middle Grades Education | Joanne Lee | x |
| Coles College of Business | | |
| 6. Accountancy | Ken Sadeckas | x |
| 7. Information Systems | Michael Perry | x |
| 8. Economics, Finance and Quantitative Analysis | NA |  |
| 9. Leven Management and Entrepreneurship | Christal Blalock | x |
| 10. Marketing and Professional Sales | NA |  |
| College of Architecture and Construction Management | | |
| 11. Architecture | Taejun Park | x |
| 12. Construction Management | Samuel Peng |  |
| College of Computing and Software Engineering | | |
| 13. Computer Science | Ben Setzer | x |
| 14. Information Technology | Sailaja Pydimarri |  |
| 15. Software Engineering and Game Development | Ermias Mamo David Stabler | x |
| College of Humanities and Social Sciences | | |
| 16. Communication and Media | Amy Floyd |  |
| 17. Conflict Management, Peacebuilding | Amy Floyd |  |
| 18. English | Yvonne Wichman | x |
| 19. Foreign Languages | Oksana Tikonovsky | x |
| 20. Geography and Anthropology | Dan Page |  |
| 21. Government and International Affairs | Bruce Flower |  |
| 22. History and Philosophy | Diana Honey | x |
| 23. Interdisciplinary Studies | Yen Rodriguez |  |
| 24. Psychology | Kimberly Watkins | x |
| 25. Sociology and Criminal Justice | Jennifer Combs |  |

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| 26. Technical Communication and Interactive Design | Ginger Sinton | x |
| College of Science and Mathematics | | |
| 27. Chemistry and Biochemistry | NA |  |
| 28. Ecology, Evolution, and Organismal Biology | NA |  |
| 29. Mathematics | David Nazari | x |
| 30. Molecular and Cellular Biology | NA |  |
| 31. Physics | NA |  |
| 32. Statistics and Analytical Sciences | Caye Clack | x |
| College of the Arts | | |
| 33. Art and Design | Gina Reynoso |  |
| 34. Dance | Cynthia Perry | x |
| 35. Music | NA |  |
| 36. Theatre and Performance Studies | Nikki Adkins |  |
| Southern Polytechnic College of Engineering and Engineering Technology | | |
| 37. Civil and Environmental Engineering | Alain Bindja | x |
| 38. Computer Engineering | NA |  |
| 39. Electrical Engineering | Vahid Khalilzad Sharghi |  |
| 40. Engineering Technology | Barry Blount |  |
| 41. Mechanical Engineering | Vijay Goyal |  |
| 42. Mechatronics Engineering | NA |  |
| 43. Systems and Industrial Engineering | Ahmed Alsharif |  |
| WellStar College of Health and Human Services | | |
| 44. Exercise Science and Sport Management | Steve Walker | x |
| 45. Health Promotion and Physical Education | Steve Walker | x |
| 46. Social Work and Human Services | Autumn Burton |  |
| 47. WellStar School of Nursing | Rosemary Greenidge |  |

**Department Liaisons**

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| **Representative** | **Department** | **Attended** |
| Mandy McGrew | CETL | **Present** |
| James Stinchcomb | Staff Liaison | **x** |

**Guests**

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| **Namex** | **Department** | **Attended** |
| David Gethings | Political Science/International Relations | **X** |
| Yolanda Cobb |  | **X** |
| Todd Vande Lande |  | **X** |
| Christopher Kinard |  | **X** |
| Maria Scgramm | Foreign Language | **X** |