

# Part-Time Faculty Council

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## Meeting Minutes

October 27, 2014

### Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:33 on October 27, 2014, and welcomed special guests.

### **Members Present:**

Yvonne Wichman, Mary Migliaro, Jane Roberts, Tobias Mendelson, Marc Brotherton, Hilma Orman, Ed Delafuente, David Gregory, Charles Marvil, Natalie Berry, Ann Rich, Larry Byrnes, Ruti Padan, Jason Rhodes, Allen Robinson, Dennis Loubiere, Valerie Waters, Dennis Brown, Elizabeth Rasmusson, Sally Crews

### **Members Absent:**

Al Slomovitz (Excused), Bryce McGowan (Excused), Mandy McGrew, Jeff Berman, Linda Sutton (Excused), Chuck Chesbro, Kimberly Davis (Excused), Kathy Ebener,

### **Advisors and Guests:**

Dr. Gail Scott, Dr. Michael Sanseviro, Marcy Stidum, Dr. Michele DiPietro

### Agenda Modification

Dr. Papp had been placed on the agenda to speak to the PTFC but due to illness, was not able to attend the meeting. It is anticipated that he will reschedule for the November meeting.

### Approval of 9-29-14 Meeting Minutes

There were no corrections or additions to the minutes from the 9-29-14 meeting. On motion made, seconded, and carried without dissent, the board approved the minutes.

### Presentations

**Dr. Michael Sanseviro**, Dean of Students, spoke about the smoke/tobacco free committee and their efforts. On October 1, all UGA universities went smoke-free. This includes cigarettes, e-cigarettes, and smokeless tobacco. No smoking is allowed anywhere on the campus and that includes your car, unless you drive it off campus. Fall semester is an awareness approach and all KSU faculty/staff, and students are asked to remind those found smoking about the smoke-free initiative. PTF reps should encourage their colleagues to use the SMILE approach. Cessation help is available for students, faculty and staff. PTF should go thru the wellness center for no cost cessation tools. Information about this can be found at: <http://www.kennesaw.edu/smokefree/>

**Marcy Stidum** spoke about the CARE center and how they work with homeless students or those at risk of being homeless. The center is currently working with 30 students. Feed the Future has now been located in the CARE center. Homeless Awareness Week is November 3-8. PTF reps can ask colleagues to help promote the events and link to website. For more information, access their site at [sss.kennesaw.edu/care](http://sss.kennesaw.edu/care). President Wichman indicated that she will send out more information to all PTFC representatives so they can communicate this information to their department colleagues.

**Dr. Michele DiPietro**, executive director of the Center for Excellence in Teaching and Learning (CETL), spoke about CETL and what they can offer to part-time faculty. He also spoke about the Faculty Fellow for Support of Part-Time Faculty position they have recently posted. Any part-time faculty may apply for the position. Details can be found on the CETL site at: <http://cetl.kennesaw.edu/>. He also mentioned that he will be attending future

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PTFC meetings as a guest to learn more about the issues for PTF so that CETL can continue to work to offer things relevant to PTF.

## **Committee Reports**

**Research Committee** – Nothing to report at this time.

**Public Relations Committee** – The committee reports that they are working on a one page flyer about the PTFC to be distributed to all part-time faculty (PTF) at KSU and the PTF at SPSU. It will outline the purpose of the PTFC and serve to create interest to other Georgia universities wishing to start a PTFC. They are also working on the next issue of the newsletter scheduled to be released the first week of December. PTFC members are encouraged to invite their department colleagues to submit personal achievements for the “Notable News” section.

**Strategic Planning** – The committee reports that they are researching issues relevant to part-time faculty (PTF) both at KSU and at other Georgia universities. One of the aspects of helping PTF is asking them what their ultimate goal is at KSU and their career plans. They will prepare a summary in their work to date for the November meeting.

**Conference** – The conference committee reported that they are working on facilitating a conference for all KSU PTF to include the PTF from Southern Poly. The conference date will be Friday, March 13 from 9:00 a.m.-12:30 p.m. The committee is also looking for additional members from the PTF to help with the work of their committee.

All PTFC representatives were encouraged to share information about the committees in an effort to involve non-PTFC part-time faculty in our work.

## **New Business**

No new business was brought forward or discussed.

## **Announcements**

All PTFC received a written summary from the 10-13-14 Faculty Senate meeting and there was some discussion about it confidentiality issue presented at the meeting. Due to time constraints, this discussion may continue at the November meeting.

## **Other Matters Arising**

The cancellation of the December meeting of the PTFC was discussed. A number of PTFC members had communicated to President Wichman about the date conflicting with finals and the end of the semester. Yvonne will make the final decision about the cancellation, notify all PTFC members, and post it on the PTFC website.

## **Adjournment**

President Yvonne Wichman adjourned the meeting at 4:49 pm.

Mary Migliaro  
Secretary

Approved without corrections by majority vote at the 11/17/14 meeting.