

Kennesaw State University Part-Time Faculty Council

PTFC Meeting
February 24, 2016

Agenda*

1. Call to order
2. Approval of January Meeting Minutes
3. Guest Speakers
 - A. Debra Mahan – Department of Transportation
4. Committee Reports
 - A. Public Relations
 - B. Special Events
 - C. Strategic Planning
 - D. Bylaws Revision
5. Discussion
 - A. PTFC Newsletter Format and Content
 - B. Special Events Scheduling for 2017
6. New business
7. Announcements
8. Other matters arising
9. Adjourn

*All PTFC meetings are recorded and used internally for the purpose of composing accurate meeting minutes only. Once meeting minutes are approved, recordings are erased.