

## Part-Time Faculty Council

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### Meeting Minutes

February 24, 2016

#### 1. Call to order

President Yvonne Wichman called the meeting of the Part-Time Faculty Council to order at 3:32 PM.

##### **Members Present:**

|                 |                |                 |               |
|-----------------|----------------|-----------------|---------------|
| Dennis Loubiere | George Gannage | Lina Maxwell    | David Gregory |
| Ann Rich        | Bryce McGowan  | Ruti Padan      | Tod Edgerton  |
| Ginger Sinton   | Yvonne Wichman | Rebecca Simmons | Sara Crews    |
| Hilma Orman     | Zamila Karimi  | David Cook      | Mary Migliaro |

##### Proxies:

Dana Woodruff, proxy for Mara Mandradjieff

Joanne Lee, proxy for Tracy Bennett

Stephen Watson, proxy for Al Slomovitz

##### **Members Absent:**

|                            |                   |                         |                  |
|----------------------------|-------------------|-------------------------|------------------|
| Nicholas Papeacos          | Toby Mendelson    | Christie Emerson        | Beth Moulder     |
| Richard Garrett            | Bryan Gillis      | Al Slomovitz            | Dennis Brown     |
| Mara Mandradjieff          | Chuck Jackson (E) | Barbara McNamara        | Kathleen Brennan |
| Tracy Luttrell Bennett (E) | Kelly Luscre      | Kelly Futch Pollack (E) |                  |

##### **Advisors and Guests:**

Stephen Bartlett, Advisor

Joseph DiBatista, Department of Parking and Transportation

Gail Scott, Advisor

Debra Mahan, Department of Parking and Transportation

Ron Matson, AVP of Faculty

Mandy McGrew, CETL

#### 2. Approval of Meeting Minutes

Meeting minutes from the January meeting were approved without corrections by a unanimous vote. They will be posted on the PTFC website with all other meeting minutes.

#### 3. Committee Reports

- A. Public Relations – Mary reported that the committee is hard at work on the upcoming PTFC Retreat for part-time faculty scheduled for Saturday, March 26 at the KSU Center from 8:30 AM to Noon. Dr. Papp will attend briefly to have breakfast with everyone and extend his greetings. A post to “Save the Date” will be sent to Inform next week. Details will also be sent out by Mandy McGrew via the CETL listserve for PTF. Representatives are encouraged to personally invite colleagues and encourage them to RSVP soon so the Special Events committee can better anticipate the food and refreshment needs.
- B. Special Events – Lina Maxwell, will be contacting all other committee members and PTFC representatives with a timeline and needs for the retreat that will include assisting with donations of food and door prizes, as well as volunteers to assist on the day of the event.
- C. Strategic Planning – No report at this time.
- D. Bylaws – Scheduling meeting soon.

#### 4. Discussion

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A general discussion around special events was used to determine changes to the two main special events done by the PTFC each year including the retreat and the PT Faculty Appreciation Day (FAD) instituted last year. The general consensus of the group was to keep the retreat in the spring and change the FAD to a Meet and Greet during the fall to allow new PTF the opportunity to get to know others and begin building relationships.

The newsletter was also discussed as to whether or not it was meeting most PTF expectations. Short of doing a survey, most felt it met the needs to inform colleagues about what is going on and celebrating accomplishments via Notable News, etc. The format will remain for this academic year and will be reviewed again prior to the fall semester.

### **5. Special Guest Presentation**

Debra Mahan and Joseph DiBatista from the KSU Department of Parking and Transportation presented information about the current and future status of parking and more at KSU. Debra informed everyone that the “Skip Spann Connector” will open on April 25. This should help alleviate a little traffic from those getting on I-75 from campus. Lot C will be eliminated in May of 2017 to make room for a new building. Currently, 98% of existing parking spaces are being used. She also reminded everyone that parking is reduced for those using Town Point and riding on BOB; however, once you make that decision, you can only park at Town Point and not on campus. Debra will compile more information and send it to the council for distribution. A number of suggestions from the PTFC representatives generated information for her and Joe made notes for future use. Website- <http://parking.kennesawstateauxiliary.com/facultystaff-parking/kennesaw-campus/facultystaff-parking-options-fees/>

### **6. New Business**

No new business at this time.

### **7. Announcements**

The next council meeting will be on March 23, 2016 at 3:30 PM.

### **8. Other Matters Arising**

n/a

### **9. Adjournment**

President Yvonne Wichman adjourned the meeting at 4:50 PM.

Mary Migliaro, Secretary

Approved without corrections by unanimous vote on 3-23-16