

# **Part-Time Faculty Council**

## **Meeting Minutes October 25, 2017**

- I. Welcome – Dr. Joanne Lee called to order the Part-Time Faculty Council monthly meeting at 3:45PM on October 25, 2017, location room 1009 in the KSU Clendenin Building. She thanked Derek Brott, Eric Sales, and their team for assisting with the AV link between the Kennesaw and Marietta campus.
- II. Approval of the Minutes – The minutes from September 20, 2017 were adopted as posted 10/25/2017.
- III. Needs Assessment: - President, Joanne Lee, presented statistics reflecting national trends for needs expressed by PTF from across the US. She called upon representatives to share any needs identified via a needs assessment conducted with their colleagues. One representative stated that there is a need for better communication between the departments and students when changes take place for courses originally slated to take place at one time, but changed without the students be told about changes.
- IV. Professional Learning for part-time faculty remains a priority. Currently, there is no funding via the university for part-time faculty, although some departments do use funds to support part-time faculty. Dr. Lee recognized the vital role played by CETL in supporting the part-time faculty in induction and in teaching practices. To sustain the effort to assist part-time faculty to develop professionally, a committee was formed to identify how other universities provide professional learning to part-time faculty. Volunteers to participate in the professional learning committee are Ginger Sinton, Joanne Lee, and Ashley Hannah Spadafore. This committee will build on last year's committee work to seek Tuition Assistance Funds for part-time faculty.
- V. President Olens accepted an invitation to address the council. President Olens spoke on various issues raised by PTFC and other university concerns including:
  - A. Professional Learning: President Olens indicated that the PTFC should not have to conduct the research on how professional learning is handled across universities. He will ask the Provost and other KSU staff to research policy and procedures used by USG and other institutions to support part-time faculty professional development.
  - B. Communication: Presidents Olens addressed the concerns regarding the lack communication and transparency between the KSU administration and faculty, especially in matters that deal directly with specific departments and colleges.
  - C. Parking: President Olens addressed concerns regarding the increase of PTF parking and explained that all online students are no longer required to pay a mandatory parking fee. This loss of parking income from over 9,000 online students resulted in the return of PT faculty paying the full parking fee. He discussed several options currently under consideration as KSU continues to address our current lack of parking situation. President Olens will address other parking options with Julie Peterson. BOB is expensive and we pay 100% for BOB. Dr. Olen's is trying to partner with Cobb County Government to discuss more effective efficient ways to utilize bus service.
  - D. Office Space: President Olens mentioned that it would be nice if full-time faculty would consider sharing their office space with PT faculty on the days when the FT faculty member is not on campus. University is looking to obtain new building which could help regarding shared office space for the PTF.
  - E. Budget: President Olens explained that the university budget will be very tight this year. There is 39 1/2 million funded by legislation, if approved will help. Some cost saving initiatives include:
    - i. Choosing charter books making purchasing more effective and less costly for students
    - ii. Examining the need for foreign travel necessary to travel and reducing travel costs.

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- iii. Merging colleges to curtail costs.
  - iv. Addressing the lack of fairness to student and faculty regarding last minute teaching assignments using the proposed fixed enrollment model which lets students register early and obtain housing stability earlier
- VI. President's Report: Dr. Lee attended the Faculty Senate meeting on 10/23. She discussed the resolutions presented to senators regarding Take a Knee, the perception of government officials' interference with university decisions, and shared governance. When she has the final resolution that the Senate will vote on, she will send it out to representatives and ask that they poll the PTFC so that she can cast a ballot that reflects the position of the part-time faculty members.
- VII. Next Steps: Send a Highlight/Kudo about yourself or a colleague to Rebecca Simmons by November 11, 2017. Communicate with colleagues by 11/11 and copy the PTFC officers as listed below.
- VIII. Dr. Joanne Lee - President adjourned the PTFC monthly meeting at 4:45PM.

Dr. Joanne Lee	President	<a href="mailto:jlee102@kennesaw.edu">jlee102@kennesaw.edu</a>
Dr. Charles Jackson	Vice President	<a href="mailto:cjack169@kennesaw.edu">cjack169@kennesaw.edu</a>
Rebecca Simmons	Secretary	<a href="mailto:rsimmo24@kennesaw.edu">rsimmo24@kennesaw.edu</a>
Yvonne Wichman	Immediate Past President	<a href="mailto:ywichman@kennesaw.edu">ywichman@kennesaw.edu</a>

<http://ptfc.kennesaw.edu/index.php>

Minutes submitted by Secretary: Rebecca Simmons

Approved:

*\*Note: Meetings will be recorded for accuracy, approval vote on 8/30/2017 by PTFC members\**