

Part-Time Faculty Council

Minutes

September 26, 2018

- I. Welcome - Dr. Lee welcomed new representatives and announced that the PTFC had 30 representatives.
- II. Approval of Minutes – After discussion, minutes from the August 29, 2018 meeting were approved as presented.
- III. Election of Secretary - Diana Honey was elected to serve as PTFC secretary. Diana Honey, member of the Department of History and Philosophy, has been teaching as a part time faculty at KSU for 14 years. She has a background in business as well as history.
- IV. Guest Speaker - Amy Buddie announced that the “National Conference on Undergraduate Research (NCUR) Updates” will be held on the Kennesaw campus from April 11 -13. It will be the largest undergraduate research conference (about 5000 attendees). The conference runs from 8AM to 6PM, and most buildings will be affected. Departments will host open houses. Classes will be redirected to conference on April 11, 12, and 13. Students are encouraged to attend, volunteer, and or participate by presenting at the conference. Faculty is encouraged to include assignments relevant to your specific course content. Have students, for example, go to several posters in your academic area and write a reflection on it. Students participating will be able to enter for free including food. Students taking in performances, sessions, presentations, etc. can enter for free but will not have access to catering. Volunteers get T-Shirt and free food. Dr. Buddie will send out a survey for volunteers including abstract review. December 4 – January 28 will be the abstract review. A link to the PPT will be provided via the PTFC newsletter.
- V. CETL Update - Charles Jackson speaking for Mandy McGrew announced October 5th deadline for part-time faculty survey. This is their opportunity to provide input.
- VI. President’s Update - President’s Update- Dr. Lee reminded that next date for reporting hours is October 22. Discussion at the Faculty Senate meeting included the following: President Whitten acknowledged Kennesaw rankings. Ron Matson reviewed interim dean searches. The pause in new curriculum proposals continues and will restart after the new provost has been selected and started. There is a committee looking at faculty workload. This an ongoing issue and a consultant will do a study to come up with better ways for equitably managing workload. One area that they are looking at the relationship of scholarship and service and trying to ensure that there is an equitable distribution of responsibilities. KSU is benchmarking against peer institutions.

In addition, the Faculty Senate discussed intellectual property and conflict of interest policy revisions. Dr. Lee shared some of the discussion; however, because the discussion was multi-faceted, Dr. Lee asked if the speakers would be willing to share the policies with the PTFC.

Minutes from the Senate meeting can be found at

<http://facultysenate.kennesaw.edu/meetings/faculty-senate.php>.

- VII. Work Session - Priorities and Goals- Dr. Lee presented a table which categorized issues from the posters the council created last meeting. Groups were given time to expand and present key points from their discussions. Lengthy discussion touching on the ideas listed below was followed by a recommendation that Dr. Lee meet with Dr. Matson to review concerns and determine which are

Part-Time Faculty Council

the department level, university level, BOR level, or federal level. From there, she will synthesize the list and make a recommendation of the top 3 priorities for PTFC.

- Job security, benefits, compensation (tiered and equal pay for equal work)
- Insurance for part-time faculty though another group like student insurance
- Job Security
- Teaching load, timing of assignments, and class size
- School climate and morale
- Inclusion in salary studies, surveys and evaluations of administration
- Professional development/tuition
- Parking
- Communication
- Travel
- Support
- Conflict of Interest Policy
- Intellectual Property Policy

VIII. Next Steps

- A. Dr. Lee will look for a speaker on Intellectual Property and Conflict of Interest.
- B. Representatives should communicate with their part-time faculty members by October 15.
- A. The newsletter will be mailed to all part-time faculty prior to the October meeting.

IX. Announcements and Questions

- A. Dr. Lee asked the representative if they would like to reschedule the next PTFC meeting to avoid meeting on Halloween. The group decided to meet as scheduled.

Minutes submitted by PTFC Secretary: Diana Honey from recording

Approved: 10/31/2018

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Dr. Charles Jackson	Vice President	cjack169@kennesaw.edu
Diana Honey	Secretary	dhoney@kennesaw.edu
NeCall Wilson	Parliamentarian	nwilso46@kennesaw.edu
Yvonne Wichman	Immediate Past President	ywichman@kennesaw.edu

<http://ptfc.kennesaw.edu>

Representatives and Guests Present August 29, 2018

Bagwell College of Education	Present
1. Educational Leadership	Joanne Lee
2. Elementary and Early Childhood Education	
3. Inclusive Education	
4. Instructional Technology	
5. Secondary and Middle Grades Education	
Coles College of Business	
6. Accountancy	Laurie Ereddia
7. Information Systems	Michael Perry

Part-Time Faculty Council

8. Economics, Finance and Quantitative Analysis	
9. Management and Entrepreneurship	
10. Marketing and Professional Sales	
College of Architecture and Construction Management	
11. Architecture	
12. Construction Management	
College of Computing and Software Engineering	
13. Computer Science	
14. Information Technology	Diana Rabah
15. Software Engineering and Game Development	
College of Humanities and Social Sciences	
16. Communication and Media	Gala Jackson
17. English	
18. Foreign Languages	
19. Geography and Anthropology	
20. Government and International Affairs	Veronica Luckow
21. History and Philosophy	Diana Honey
22. Interdisciplinary Studies	
23. Psychology	
24. Sociology and Criminal Justice	Barry Morgan
25. Technical Communication and Interactive Design	Ginger Sinton
College of Science and Mathematics	
26. Chemistry and Biochemistry	
27. Ecology, Evolution, and Organismal Biology	
28. Mathematics	Nelda Hadaway
29. Molecular and Cellular Biology	
30. Physics	
31. Statistics and Analytical Sciences	Melody Pankhurst
College of the Arts	
32. Art and Design	Chris Hall
33. Dance	Martha Goodman
34. Music	Charles Jackson
35. Theatre and Performance Studies	
Southern Polytechnic College of Engineering and Engineering Technology	
36. Civil and Construction Engineering	
37. Computer Engineering	
38. Electrical Engineering	Michael Lee
39. Engineering Technology	
40. Mechanical Engineering	
41. Mechatronics Engineering	
42. Systems and Industrial Engineering	

Part-Time Faculty Council

University College	
43. Culinary Sustainability and Hospitality	
44. Dual Enrollment Program	
45. First-Year and Transition Studies	
46. Leadership and Integrative Studies	
WellStar College of Health and Human Services	
47. Exercise Science and Sport Management	NA
48. Health Promotion and Physical Education	Tom Bell
49. Social Work and Human Services	NA
50. WellStar School of Nursing	
Ex-Officio and Guests	
51. Office of Provost	Ron Matson
52. CETL	
53. CHSS	
54. Immediate Past-President	
Guest Speaker	Amy Buddie