

# Part-Time Faculty Council

## Minutes October 31, 2018

I. Welcome - Dr. Lee called the meeting to order at 3:45.

II. Approval of Minutes – The minutes from the September 26<sup>th</sup> meeting were presented and approved as submitted.

III. Dr. Andrew Newton, Deputy Legal Counsel and Dr. John D. Marshall, Jr., Part-Time Associate for Legal Affairs provided updates on intellectual property and conflict of interest policies. Key points from the presenters included the following:

- Outside work must be disclosed especially if one is benefit eligible. Retirees under TRS have different requirements.
- Conflict of Interest (COI) is assigned at hire and periodically as a learning module. COI policies seem to be creating a problem in some areas like theater. This may need to go back to Dean's council.
- Per BoR, there is a partial ownership with a 'generous' sharing of royalties with university assisted or assigned projects.
- Individual effort is largely still owned by the producer. Academic works such as journal articles are not considered university property. For books and textbooks there is a royalty sharing because that is university assisted activity.
- If it is created entirely outside of university resources, it belongs to the creator.
- If it is used in the university, there might be some shared ownership for continued use after PTF leaves KSU. University retains license to use.

Communication of these policies to PTF was raised as a concern. Who is supposed to communicate these regulations? Presentations, email notifications, the chairs/management needs to convey info so everyone complies.

#### **IV. President's Update**

Dr. Linda Noble is leaving, and the new interim Provost is Dr. Ron Matson. Conflict of Interest and Intellectual Property were the main topics of the Faculty Senate discussion. Dr. Lee will send the link for Faculty Senate minutes. She is still raising the issue of inclusion of PTF in salary study.

#### **V. Top 5 Issues and Concerns**

A draft document was distributed for discussion about PTF issues and concerns. Dr. Lee took the lists created in September and categorized the items. She asked for additions and led a discussion about priorities. Based on her recommendation, the PTFC charged her with meeting with Dr. Whitten and the Provost to request a taskforce focused on the issues identified by PTF representatives to the Part-Time Faculty Council

#### **VI. CETL Update**

Dr. Lee has asked Mandy McGrew to provide a short segment at the start of each meeting to update teaching and technology skills

#### **VII. Next Steps**

- Communicate with department colleagues.
- Dr. Lee will follow up with an email to verify which representatives will return spring semester.
- Newsletter will be shared with all PTF via listserv.

# Part-Time Faculty Council

- Spring Semester Meeting Dates are as follows in Clendenin Hall 1009 at 3:30:  
January 16\*, February 13, March 13, April 10 and May 1

## VIII. Announcements and Questions – None

- Change of date based on Faculty Senate calendar

Submitted by Diana Honey

### Representatives and Guests Present August 29, 2018

Bagwell College of Education	Present
1. Educational Leadership	Joanne Lee
2. Elementary and Early Childhood Education	
3. Inclusive Education	
4. Instructional Technology	
5. Secondary and Middle Grades Education	
Coles College of Business	
6. Accountancy	
7. Information Systems	
8. Economics, Finance and Quantitative Analysis	
9. Management and Entrepreneurship	
10. Marketing and Professional Sales	
College of Architecture and Construction Management	
11. Architecture	
12. Construction Management	
College of Computing and Software Engineering	
13. Computer Science	
14. Information Technology	Diana Rabah
15. Software Engineering and Game Development	
College of Humanities and Social Sciences	
16. Communication and Media	Gala Jackson
17. English	
18. Foreign Languages	Alberto Lucchi
19. Geography and Anthropology	
20. Government and International Affairs	
21. History and Philosophy	Diana Honey
22. Interdisciplinary Studies	
23. Psychology	
24. Sociology and Criminal Justice	
25. Technical Communication and Interactive Design	Ginger Sinton

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College of Science and Mathematics	
26. Chemistry and Biochemistry	
27. Ecology, Evolution, and Organismal Biology	
28. Mathematics	
29. Molecular and Cellular Biology	
30. Physics	
31. Statistics and Analytical Sciences	Melody Pankhurst
College of the Arts	
32. Art and Design	Chris Hall
33. Dance	Martha Goodman
34. Music	Charles Jackson
35. Theatre and Performance Studies	Amelia Fischer
Southern Polytechnic College of Engineering and Engineering Technology	
36. Civil and Construction Engineering	
37. Computer Engineering	
38. Electrical Engineering	Michael Lee
39. Engineering Technology	
40. Mechanical Engineering	
41. Mechatronics Engineering	
42. Systems and Industrial Engineering	
University College	
43. Culinary Sustainability and Hospitality	
44. Dual Enrollment Program	
45. First-Year and Transition Studies	
46. Leadership and Integrative Studies	
WellStar College of Health and Human Services	
47. Exercise Science and Sport Management	NA
48. Health Promotion and Physical Education	Tom Bell
49. Social Work and Human Services	NA
50. WellStar School of Nursing	
Ex-Officio and Guests	
51. Office of Provost	Ron Matson
52. CETL	
53. CHSS	Stephen Bartlett
54. Immediate Past-President	
President Faculty Senate	
Guest Speaker	Andrew Newton
Guest Speaker	John Marshall