

Part-Time Faculty Council

Minutes February 13, 2019

- I. **Welcome** - Dr. Lee called the meeting to order at 3:40.
- II. **Approval of Minutes** – The minutes from the January 16, 2019 meeting were published in the newsletter, presented, and approved.
- III. **National Conference for Undergraduate Research** – The NCUR is scheduled from April 11-13 with Saturday as a half day. Currently, 450 KSU students are presenting, and over 5000 people will be present. Faculty are reminded to redirect class and encourage students to attend with assignment. Most people will be parking at Brandsmart with shuttle service. NCUR app coming out mid-March for all schedules and networking opportunities
- IV. **Communication Tools for Part-Time Council Representatives** - Mandy McGrew demonstrated how to use *BlackBoard Collaborate* for intra-departmental communications including part-time faculty meetings, meetings with students in a project or discussion and for collaboration. Dr. Lee would like PTFC representatives to consider using it as a tool for interacting with fellow part time faculty. In addition, Mandy McGrew suggested that a representative can develop a list of department part-time faculty, contact UITS, and request a shared course shell to reach and communicate with colleagues. Link can be used externally, as well, not just within D2L.
- V. **CETL Update** – Mandy McGrew reminded representatives to log on to cetl@kennesaw.edu to see all of CETL's Upcoming Events. Part Time Faculty are welcome to come to everything presented by CETL. She provided an update on the upcoming events and activities.
 - A. **SPACE Conference** – Submit a proposal to present on the website. This conference is all about part-time faculty and is attended by Contingent faculty throughout US.
 - B. **PTFC Teaching Academy** – The teaching academy is scheduled for April 1 – 2, the Monday and Tuesday of Spring break. It is open to all part-time faculty. The deadline for applications is February 4th. Faculty can only attend one time. There is a \$750 stipend for attending. The maximum number is 25 people.
- VI. **American Association for University Professors (AAUP)** - Todd Harper, AAUP President, stated that AUP stands on three pillars: Shared Governance, Academic Freedom, and Wages. In Georgia, because it is a right to work state and there are no unions at the state level, wages is not an area that the local chapter can address. But Shared Governance and Academic Freedom are the two pillars that this chapter focusses on. Academic Freedom is an area of greater concern as that is an area that has been threatened in the last five or six years. The local chapter tries to facilitate shared governance and academic freedom in a way that they are good models for these. AAUP helped Faculty Senate become a Faculty Senate rather than the previous University Council so that each of the three components of the previous body could have individual representation and voice. The KSU chapter website is available at www.aupkennesaw.org where faculty can find additional information including how to join. Meetings are once a month with the next meet on March 12th from 2PM to 3:15PM in the Social Sciences Building (Rm 4006).
- VII. **President's Update** – Dr. Lee reported that the Faculty Senate remained focused on the workload document. She thinks that may be a model document for the PTFC to use a building block for PTFC workload. She reminded representatives to read the minutes to stay updated on the issues addressed by the Faculty Senate as they are often the same as ours. <https://facultysenate.kennesaw.edu/>

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VIII. **Work Session Top 5 Issues and Concerns** – Work groups were formed to address the three areas of concern: Policies and Compensation, Shared Governance and Inclusion, and Communication. Each representative received a copy of the document provided to Dr. Whitten and Dr. Matson at the meeting on January 10. Representatives continued to work in small groups with a shift in focus from the issues to the solutions. Groups were asked (1) to determine if the items were departmental, college, university, or BOR level issues that needed to be addressed at that level and (2) what solutions can we offer. Dr. Lee collected the documents and will prepare them for the work with the Dr. Matson and the PTFC Issues and Concerns Committee which will review the proposed solutions. In setting up the committee, representative decided to have seven people serve on the committee with one representative from Staff who serve as part-faculty. James Stinchcomb has volunteered to serve on the committee as the Staff representative. Representatives who volunteered to serve on the committee are Nelda Hadaway, Diana Honey, and Amelia Fischer. Dr. Lee said that she would be on the committee and has invited PTFC officers to serve on the committee. The committee will meet March 13 at 2:00 prior to the next PTFC meeting.

IX. **Next Steps**

- Communicate with department colleagues.
- Joanne will post her PowerPoint (will create a space to access the PowerPoints from PTFC meetings)
- Newsletter will be shared with all PTF via listserv.
- Remaining Spring Semester Meeting Dates are as follows in Clendenin Hall 1009 at 3:30: February 13, March 13, April 10 and May 1

X. **Announcements and Questions – None**

- Representatives were asked to consider serving as an officer. At the next meeting, we will seek nominations for next year.

Submitted by Diana Honey

2/26/2019

Approved 3/13/2019

Representatives and Guests Present January 16, 2019

Bagwell College of Education	Present
1. Educational Leadership	Joanne Lee
2. Elementary and Early Childhood Education	
3. Inclusive Education	
4. Instructional Technology	
5. Secondary and Middle Grades Education	
Coles College of Business	
6. Accountancy	Laurie Ereddia
7. Information Systems	Michael Perry
8. Economics, Finance and Quantitative Analysis	
9. Management and Entrepreneurship	
10. Marketing and Professional Sales	
College of Architecture and Construction Management	

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11. Architecture	
12. Construction Management	
College of Computing and Software Engineering	
13. Computer Science	
14. Information Technology	
15. Software Engineering and Game Development	
College of Humanities and Social Sciences	
16. Communication and Media	
17. English	
18. Foreign Languages	Alberto Lucchi
19. Geography and Anthropology	
20. Government and International Affairs	
21. History and Philosophy	Diana Honey
22. Interdisciplinary Studies	
23. Psychology	
24. Sociology and Criminal Justice	
25. Technical Communication and Interactive Design	
College of Science and Mathematics	
26. Chemistry and Biochemistry	
27. Ecology, Evolution, and Organismal Biology	
28. Mathematics	Nelda Hadaway
29. Molecular and Cellular Biology	
30. Physics	
31. Statistics and Analytical Sciences	Melody Pankhurst
College of the Arts	
32. Art and Design	Chris Hall
33. Dance	Martha Goodman
34. Music	Charles Jackson
35. Theatre and Performance Studies	Amelia Fischer
Southern Polytechnic College of Engineering and Engineering Technology	
36. Civil and Construction Engineering	
37. Computer Engineering	
38. Electrical Engineering	Michael Lee
39. Engineering Technology	
40. Mechanical Engineering	
41. Mechatronics Engineering	
42. Systems and Industrial Engineering	
University College	
43. Culinary Sustainability and Hospitality	
44. Dual Enrollment Program	
45. First-Year and Transition Studies	

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46. Leadership and Integrative Studies	
WellStar College of Health and Human Services	
47. Exercise Science and Sport Management	NA
48. Health Promotion and Physical Education	Tom Bell
49. Social Work and Human Services	
50. WellStar School of Nursing	
Ex-Officio and Guests	
51. Office of Provost	Ron Matson
52. CETL	Mandy McGrew
53. CHSS	Stephen Bartlett
54. Immediate Past-President	
President Elect Staff Senate	David Tatu
College of Humanities and Social Sciences	Tiffani Reardon
Social Work and Human Services	James Stinchcomb