



Part-time Faculty Council

News and Notes

Volume 5, Issue 1

September 2017



**PTFC Meeting
3:30 - 4:45**

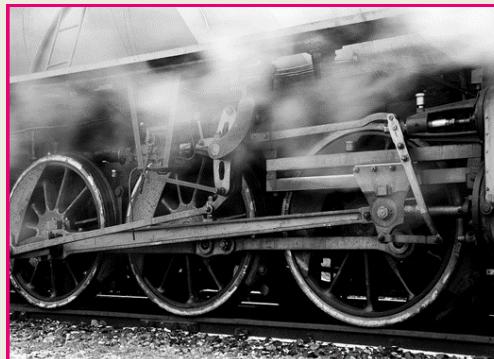
**Clendenin Building
Room 1009**

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|-------------------|
| 08-30-2017 |
| 09-20-2017 |
| 10-25-2017 |
| 11-29-2017 |
| 01-31-2018 |
| 02-28-2018 |
| 03-28-2018 |
| 04-25-2018 |



From the President

Welcome to the 2017—2018 school year at Kennesaw State University. While it is daunting to follow in the footsteps of our Immediate Past President Yvonne Wichman, I am honored to succeed the first lady of the Part-time Faculty Council. Yvonne's four years of dedicated work on behalf of the part-time faculty has brought the achievements and concerns of part-time faculty to light.



ties, visibility, and communication with part-time faculty.

My personal philosophy is to work at 212 Degrees – the point at which boiled water emits the steam that empowers motion. The image in my mind is an old-fashioned steam locomotive which steams along the track moving people and ideas from place to place. The wheels in the picture above reflect the work of the executive committee and the council representatives as we collaborate to reach our destination. The 2017 – 2018 year will be amazing. The PTFC is full steam ahead, and we need you to raise the level of engagement to keep the steam rolling.

I am excited and ready to get on track for another successful year!

Joanne Lee, President

PTFC Officers

| | | |
|---------------------|--------------------------|--|
| Dr. Joanne Lee | President | jlee102@kennesaw.edu |
| Dr. Charles Jackson | Vice President | cjack169@kennesaw.edu |
| Rebecca Simmons | Secretary | rsimmo24@kennesaw.edu |
| Bryce McGowan | Parliamentarian | bmcgowa4@kennesaw.edu |
| Yvonne Wichman | Immediate Past President | ywichman@kennesaw.edu |

Spotlight

Yvonne Wichman is the immediate past president and founding officer of Kennesaw State's Part-time Faculty Council. She is also vice president of the KSU chapter of the Phi Kappa Phi Honor Society and former president of the KSU



Alumni Association. Yvonne graduated magna cum laude from KSU in 1993 with a Bachelor of Science degree in Communication and formal minor in Early British Literature. She gained her Master of Arts degree in Professional Writing from KSU in 1999. While a student at KSU, Yvonne served as president of the KSU Ambassadors and the Blue Key Honor Society, was chosen as the 1993 Student of the Year, and was elected to Who's Who in American Colleges and Universities in both 1993 and 1997.

Yvonne has been teaching in KSU's Department of English since 1999 after retiring from a successful 25-year career as an architectural lighting designer. Over the past ten years, her research and publication focus has been centered on goddess motifs in art and literature. Yvonne was featured in an AIB-TV special titled "Feminine Representations of the Divine" and has presented her research at numerous conferences throughout the United States. More recently, however, her research has shifted to multimodal literacy, specifically the use of digital storytelling assignments to enhance the communication skill set of first-year students in general education writing courses. Yvonne will be presenting her findings on this at the Georgia International Conference on Information Literacy in Savannah, GA on September 15, 2017.



Minutes

Part-Time Faculty Council Meeting Minutes August 30, 2017

I. Welcome

PTFC President Joanne Lee called to order the Part-Time Faculty Council meeting at 3:30PM on August 30, 2017 at Clendenin Building. Joanne welcomed old and new members to the official PTFC meeting. She thanked and asked Vice President Dr. Chuck Jackson to explain the connection with the Marietta campus. Future meetings will be set up to allow representatives on the Marietta campus to actively participate in the meetings.

II. Charter and Bylaws

The PTFC Charter and Bylaws were presented as the council's founding documents and guide for operations. Officers and critical friends Gail Scott, Todd Harper, and Mandy McGrew were introduced. Dr. Matson's role with the council was explained. Joanne indicated that the address for the chapter website was listed at the bottom of the agenda. Past minutes and newsletters are posted there.

III. Meeting Schedule and Location

The meeting schedule and location were posted.

IV. Review of PTFC Accomplishments

Dr. Lee provided an overview of PTFC accomplishments under the leadership of Immediate Past President Yvonne Wichman. These items included awards for part-time faculty, reduced parking rates for part-timers, and representation on merger committee.

V. Who's Who

Officers and representatives participated in a meet and greet "Oh-Shift" icebreaker and introduced themselves to the group. Secretary Rebecca Simmons spoke about the sign-in process and asked permission to record the session for the purpose of providing accurate minutes. Representatives agreed to have the meeting recorded.

VI. Roles and Responsibilities

PTFC members discussed why they are a part of the council and what their expectations are regarding the PTFC's future development in advocating for part-timers. Each representative present was given a copy of part-time employee names by college and department(s) for PTFC representatives to follow-up with and share council information. Chuck shared the types of communication that he sends out to his departments.

Minutes

VII. Communication

Secretary Rebecca Simmons spoke about the types of information that are available on the website including PTFC meeting times, chapter agendas, and newsletter. All correspondence with representatives will be sent via email on PTFC listserv. Yvonne and Rebecca will handle the listserv and website. Yvonne will maintain the website.

Rebecca will maintain and post the PTFC 'News and Notes' September issue newsletter. Representatives were asked to send in any inclusions for review and consideration one-week after each monthly meeting. The newsletter will be sent to representatives who will send it to their part-time faculty. Representatives were encouraged to add a page with information pertinent to their departments.

VIII. Focus

Joanne explained that her focus for the next two years is to advocate for increased opportunities for professional learning for part-time faculty, to maintain visibility of PTFC, and to enhance communication among part-time faculty. Joanne discussed the need for professional learning programs and financial-aid support like Tuition Assistance Programs (TAP) for part-time employees. She introduced Mandy McGrew of the Center for Excellence in Teaching and Learning (CETL) who will continue to contribute information and update PTFC on the various programs that CETL facilitates and offers to PTF to support the growth and development of KSU part-time faculty. She will share her brochure at the next meeting. Joanne hopes that we can help PTF to develop professional skills in teaching.

Visibility and active participation within the university and departments were encouraged. Representatives were asked to highlight accomplishments and engagement with University Life by sending items to Rebecca for the newsletter.

Communication with the part-time faculty on the list provided is a first step. Representatives were asked to send out PTFC newsletter by 9/15 and copy officers on their email group. They were also asked to conduct a Needs Assessment of part-time colleagues to find out what to address by 9/30. Highlights about individual faculty accomplishments should be sent to Rebecca by 10/15.

The PTFC will continue to advocate for awards and recognition to PTF annually, continue to work on obtaining reduced parking rates for PTF, and revive annual Retreat and Social. We need volunteers for this effort.

IX. Next Steps

Joanne asked Chuck to chair a committee to review bylaws for alignment with charter and facilitate a discussion at September 20 meeting. Elizabeth Jamison (new member) volunteered to help update PTFC Bylaws information.

NeCall Wilson (new member) volunteered to help with publicist referral information.

Representatives should communicate with colleagues by 9/15 and copy PTFC officer.

Representatives should conduct a Needs Assessment with part-time colleagues and send results of needs assessment to Joanne Lee at jlee102@kennesaw.edu by 9/30

X. Announcements and Questions

President Olens is tentatively scheduled to meet with the PTFC on October 25, 2017. Send any questions or concerns you would like President Olens to address to Rebecca at rsimmo24@kennesaw.edu two-weeks prior to date of President Olens visit . He is also tentatively scheduled to meet with the council on March 28, 2018 3:30 PM – 4:45 PM.

The annual SPACE conference will be held June 9, 2018 more information to follow from Mandy McGrew.

President PTFC Joanne Lee adjourned the meeting at 4:45PM.

Minutes submitted by: Becky Simmons

Minutes approved by: [Name]

Note: Meetings will be recorded for accuracy, approval by vote on 8/30/2017 by PTFC members