From the President

It is spring, and the seeds planted and cultivated over the past two years are springing to life. One of the most heartening conversations that I have had this year was with President Whitten. It occurred after the first Faculty Senate meeting this academic year. I introduced myself as the president of the Part-Time Faculty Council and asked Dr. Whitten if I could ask her one question. As busy as she was, she graciously said, “Of course!” I imagine that you are wondering what that one crucial question was! It was a defining question that would inform the work of the PTFC for the rest of the year. I asked Dr. Whitten this question. “Do you see part-time faculty members as faculty or substitutes?” Her immediate response was “faculty.”

To have our current president and a former provost see part-time faculty as a part of the university faculty is a gift for all of us. You see, there are times when I and other part-time faculty feel like a substitute teacher who has been called in to cover a class rather than a competent, practicing professional who brings value to the university as a teacher and an expert in the field. When the university president validates us, then we are empowered to be actively engaged in the mission and work of the university, of the college, and the departments that we serve.

Dr. Whitten went even further when she took time to meet with me individually to listen to the issues and concerns that part-time faculty have expressed over the past six years. As an experienced administrator, she knows that students benefit from having active professionals engage with students to reinforce the real life applications of theory to practice. As our new president, she has listened and sanctioned the creation of a committee led by Dr. Ron Matson to review the issues and concerns identified in PTFC work sessions. Dr. Whitten has empowered us to openly discuss the status of part-time faculty and look for solutions. This week, I will have the opportunity to talk briefly to the department chairs and directors to let them know what the PTFC is working on and ask for some input on some of the issues that are within their purview.

As we identify the issues and look for solutions on the university, college, or department levels, part-time faculty do not need to be afraid to speak up when something is affecting the quality of their work or student success. Through my service on the Faculty Senate, I heighten awareness that the part-time share the same concerns that full-time faculty have. I point out that in some cases some policies and practices negatively affect us.

It is spring! I am looking forward to a harvest that nurtures all students, faculty, staff, and administrators at Kennesaw State University.

Joanne Lee, President
Part-Time Faculty Council
Minutes February 13, 2019

I. Welcome - Dr. Lee called the meeting to order at 3:40.

II. Approval of Minutes – The minutes from the January 16, 2019 meeting were published in the newsletter, presented, and approved.

III. National Conference for Undergraduate Research – The NCUR is scheduled from April 11-13 with Saturday as a half day. Currently, 450 KSU students are presenting, and over 5000 people will be present. Faculty are reminded to redirect class and encourage students to attend with assignment. Most people will be parking at Brandsmart with shuttle service. NCUR app coming out mid-March for all schedules and networking opportunities.

IV. Communication Tools for Part-Time Council Representatives - Mandy McGrew demonstrated how to use Blackboard Collaborate for intra-departmental communications including part-time faculty meetings, meetings with students in a project or discussion and for collaboration. Dr. Lee would like PTFC representatives to consider using it as a tool for interacting with fellow part time faculty. In addition, Mandy McGrew suggested that a representative can develop a list of department part-time faculty, contact UITS, and request a shared course shell to reach and communicate with colleagues. Link can be used externally, as well, not just within D2L.

V. CETL Update – Mandy McGrew reminded representatives to log on to cetl@kennesaw.edu to see all of CETL’s Upcoming Events. Part Time Faculty are welcome to come to everything presented by CETL. She provided an update on the upcoming events and activities.

   SPACE Conference – Submit a proposal to present on the website. This conference is all about part-time faculty and is attended by Contingent faculty throughout US.

   PTF Teaching Academy – The teaching academy is scheduled for April 1 – 2, the Monday and Tuesday of Spring break. It is open to all part-time faculty. The deadline for applications is February 4th. Faculty can only attend one time. There is a $750 stipend for attending. The maximum number is 25 people.

VI. American Association for University Professors (AAUP) - Todd Harper, AAUP President, stated that AUP stands on three pillars: Shared Governance, Academic Freedom, and Wages. In Georgia, because it is a right to work state and there are no unions at the state level, wages is not an area that the local chapter can address. But Shared Governance and Academic Freedom are the two pillars that this chapter focuses on. Academic Freedom is an area of greater concern as that is an area that has been threatened in the last five or six years. The local chapter tries to facilitate shared governance and academic freedom in a way that they are good models for these. AAUP helped Faculty Senate become a Faculty Senate rather than the previous University Council so that each of the three components of the previous body could have individual representation and voice. The KSU chapter website is available at www.aaupkennesaw.org where faculty can find additional information including how to join. Meetings are once a month with the next meet on March 12th from 2PM to 3:15PM in the Social Sciences Building (Rm 4006).

VII. President’s Update – Dr. Lee reported that the Faculty Senate remained focused on the workload document. She thinks that may be a model document for the PTFC to use a building block for PTFC workload. She reminded representatives to read the minutes to stay updated on the issues addressed by the Faculty Senate as they are often the same as ours. https://faculty senate.kennesaw.edu/

VIII. Work Session Top 5 Issues and Concerns – Work groups were formed to address the three areas of concern: Policies and Compensation, Shared Governance and Inclusion, and Communication. Each representative received a copy of the document provided to Dr. Whitten and Dr. Matson at the meeting on January 10. Representatives continued to work in small groups with a shift in focus from the issues to the solutions. Groups were asked (1) to determine if the items were departmental, college, university, or BOR level issues that needed to be addressed at that level and (2) what solutions can we offer. Dr. Lee collected the documents and will prepare them for the work with the Dr. Matson and the PTFC Issues and Concerns Committee which will review the proposed solutions.
Draft Minutes February 2019

VIII. Continued

In setting up the committee, representative decided to have seven people serve on the committee with one representative from Staff who serve as part-faculty. James Stinchcomb has volunteered to serve on the committee as the Staff representative. Representatives who volunteered to serve on the committee are Nelda Hadaway, Diana Honey, and Amelia Fischer. Dr. Lee said that she would be on the committee and has invited PTFC officers to serve on the committee. The committee will meet March 13 at 2:00 prior to the next PTFC meeting.

IX. Next Steps

Communicate with department colleagues.

Joanne will post her PowerPoint (will create a space to access the PowerPoints from PTFC meetings)

Newsletter will be shared with all PTF via listserv.

Remaining Spring Semester Meeting Dates are as follows in Clendenin Hall 1009 at 3:30:
February 13, March 13, April 10 and May 1

X. Announcements and Questions – None

Representatives were asked to consider serving as an officer. At the next meeting, we will seek nominations for next year.

Submitted by Diana Honey

2/26/2019

Nominations and Election of PTFC Offices

The two year term for the current PTFC officers will expire this May. PTFC representatives were asked for nominations and self-nominations from the floor. Current nominees are as follows: President, Joanne Lee; Vice-President, James Stinchcomb; Secretary, Open. Diana Honey has agreed to serve as Parliamentarian, which is an appointed position. Per PTFC bylaws, “Section 4. Selection of Officers: At the last meeting of each academic year when officers are scheduled to be elected, the process will follow Robert’s Rules of Order. Nominations and self-nominations will be taken for each office (president, vice-president, and secretary). If more than one person is nominated for any office, the election for that office will be by ballot. If only one person is nominated for any office, that nominee may be elected by acclamation with a majority vote from the council representatives. Representatives interested in serving should contact NeCall Wilson, Parliamentarian, by March 26. Elections will take place on April 10.

Part-Time Faculty Council
Your Voice in Shared Governance

<table>
<thead>
<tr>
<th>Dr. Joanne Lee</th>
<th>President</th>
<th><a href="mailto:jlee102@kennesaw.edu">jlee102@kennesaw.edu</a></th>
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<tbody>
<tr>
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<td>Immediate Past President</td>
<td><a href="mailto:ywichman@kennesaw.edu">ywichman@kennesaw.edu</a></td>
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</tbody>
</table>
Part-time faculty are invited to attend and join the Kennesaw State University Chapter of the American Association of University Professors. Meeting dates are scheduled as listed:

- Tuesday, March 18, (2:00-3:30), TBA
- Tuesday, April 16, (2:00-3:30), TBA
- End of Year Social, **TBA**
Part-Time Faculty Council representatives are elected for a two-year term by part-time faculty. The council meets monthly in alignment with the Faculty Senate. Meetings are held once a month usually from 3:30 - 4:45 to allow faculty to get to and from class. If you are interested in serving on the PTFC, please let your department chair know so that you can get on the ballot.

To see meeting dates, agendas, and minutes, checkout the PTFC website at https://ptfc.kennesaw.edu/schedules-minutes.php

CETL Calendar: http://cetl.kennesaw.edu/part-time-faculty/events

Upcoming Activities

Monday, April 1, 2019 - 8:00am to Tuesday, April 2, 2019 - 5:00pm

**Teaching Academy for Part-Time Faculty**

**Event Type:** Meeting
**Campus:** Kennesaw
**Location:** CETL Lab

Held on Mon. April 1 and Tue. April 2, this Teaching Academy will introduce you to research on student learning, information processing and skill development, and to teaching strategies tailored to foster deep lasting learning in your students. Rather than simply listening to presenters, the sessions will be very interactive, and there will be time during the two days dedicated to apply the theories and research to your own courses.

Some of the topics discussed will include:

- Student's Prior Knowledge
- Information Processing and Knowledge Organization
- Student Motivation
- Practice and Feedback
- Student Development
- Course Climate
- Metacognition
SPACE, the Symposium for Part-time, Adjunct, and Contingent Educators, is issuing a Call for Proposals for this inaugural peer-reviewed conference. We seek proposals that demonstrate the variety and quality of scholarship being conducted by part-time and contingent faculty and the innovative teaching practices demonstrated by the new majority of faculty in higher education.

**Teaching and Learning Presentations**

We encourage presentation submissions on any topic related to teaching and learning in higher education, particularly how it relates to being an adjunct faculty member. Teaching and Learning presentations can involve descriptions of teaching innovations, research on teaching and learning, interactive workshops and presentations, panels, roundtable discussions, etc. Presenters are encouraged to make their sessions interactive (e.g., hands-on activities, discussions, reflections, demonstrations); however, all submissions will be considered. Presentations are 30 minutes in length.

**Discipline-specific Presentations**

We encourage submissions on any academic topic being researched by adjunct, part-time, and contingent faculty members in any field of study. These might involve scholarly papers, original scientific research, creative projects, studies, etc. The goal of the symposium is to provide a space for contingent faculty to share their disciplinary scholarship with their colleagues, emphasizing the role of adjuncts beyond classroom teaching. Presentations are 30 minutes in length.

**Leadership and Administration**

To provide a space for contingent faculty to discuss issues specific to this community, we will be accepting submissions surrounding the leadership and administration of part-time faculty in higher education. We seek sessions led by contingent leadership, full-time faculty, and institutional administrators on their innovative practices. Sessions should be interactive and may take the form of panels, roundtable discussions, or workshops on specific strategies. Presentations are 30 minutes in length.

submit proposals at: spaceducators.com

JUNE 22, 2019
KSU Center | 3333 Busbee Drive NW
KENNESAW, GEORGIA