



Part-time Faculty Council News and Notes

Volume 5, Issue 7

May 2018



**2018-2019
PTFC Meeting
3:45 - 4:45**

**Clendenin Building
Room 1009**

08-29-2018

09-26-2018

10-24-2018

11-28-2018

01-30-2019

02-27-2019

03-27-2019

04-24-2019



From the President

Transitions

The sights and sounds of transition from winter into spring are everywhere. Sprouting grasses, budding flowers, cheering fans in outdoor competition, and chattering children as they play outdoors awaken us to a new season of the year. Regardless of age or occupation, we experience personal and professional transitions in our lives. Some are as easy as moving from a meeting to lunch with friends; others are as challenging as moving to a new neighborhood or state where we orient ourselves to the patterns of life in a new environment. As educators, we are in a constant state of transition. We transition with every class we teach. We change content and students that we are teaching. We watch the relationships shift and alter as we gain or lose students and colleagues to promotion, graduation, or retirement. Basically, transitions are about change, and the important aspect of transition is the way a person perceives and manages it.



As we transition to the next semester, KSU part-time faculty can expect to find new leadership, new colleagues, and new priorities as the university itself manages growth, finances, and continued restructuring to meet students' needs. We take a deep breath over the summer term to renew ourselves and prepare to the next steps in the journey. Some of our representatives will be back with us next year while others have accepted full-time positions, opted to transfer to another site, or chosen to concentrate on personal development. There are a few of us who will leave because of decreased need by the department. All will be missed.

While each of these changes represents growth and opportunity as doors and windows open to new possibilities, I want to tell you how much I appreciate the work of the PTFC this year. We have collaboratively revised our bylaws, have successfully held monthly meetings which were informative and offered professional development, and have been linked electronically with the Marietta campus for each meeting. Most importantly, we have been supported by the Faculty Senate, the Provost Ken Harmon, Dr. Ron Matson, and Dr. Ken White.

As I look ahead and look back, I appreciate the transitions that make life interesting and the fresh breezes that flow through open doors and open windows. Mostly importantly, I thank you for your service.

Joanne Lee, President

*"Any transition is easier if you believe in yourself and your talent." —
Priyanka Chopra*

https://www.brainyquote.com/quotes/priyanka_chopra_763885

<http://ptfc.kennesaw.edu>

Hot Topics



PTFC Parliamentarian, NeCall Wilson

NeCall Wilson currently serves as a career coach with Hughes Leadership and Career Program; she functions as the career coach for management students and is also a part-time adjunct instructor of Marketing for Kennesaw State University, Coles College of Business. NeCall is a Certified Managerial Coach (CMC) and often presents on the transition from Classrooms to College to Careers for student, corporate, and association audiences. Since 2016, NeCall has served as an ongoing Coach for the KSU Executive Master's of Business Administration Program.

With over twenty-five years of progressive and extensive corporate experience to include over 16 years at Verizon, NeCall has also been recruited and employed for her exceptional business acumen and technical experience by IBM, NCR, and AT&T. NeCall previously completed two year terms as both a Wake County High Risk Youth Intervention Counselor and a Human Rights Advocacy Council-member in North Carolina.

NeCall has a Bachelor of Arts degree in communications with a triple concentration in Business Administration, Marketing and Computer Information Systems from Campbell University. NeCall completed her Executive Master's of Business Administration (EMBA) degree at Kennesaw State University, where she received the 2016 Dr. Ed Montana Leadership Award.

In addition to currently serving as a co-chair for the Kennesaw State University Presidential Commission on Race & Ethnic Diversity (CORED), NeCall also serves as the university's program manager for Women In Technology Campus (WIT). She frequently assists with both the annual KSU National Collegiate Sales Competition (NCSC) and the Symposium on ASIA-USA Partnership Opportunities (SAUPO) conferences. NeCall is a lifetime member of the prestigious Alpha Phi Omega service fraternity and a member of National Society of Leadership and Success (NSLS).



American Association of University Professors

Welcome

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News

Welcome to the website of AAUP@KSU, the Kennesaw State University chapter of the [American Association of University Professors](#) (AAUP). AAUP@KSU is the largest AAUP chapter in the state of Georgia, and exists to protect academic freedom and promote shared governance between faculty, staff, administrators, and students at Kennesaw State. Ours is a vibrant chapter, with over seventy KSU faculty as members, representing every college in the university.

In recent years we have helped create and implement the shared governance system at Kennesaw State, including the faculty senate, department and college faculty councils, and the administrative review process.

We continue to represent faculty interests and to respond to concerns related to academic freedom, shared governance, and fair process. Please [join](#) us as we continue to advocate for equitable faculty compensation, transparent decision-making, and other important concerns. We hope you can participate in our monthly business meetings and faculty social hours. Follow the Meetings & Events link on the navigation bar to the left to find a full schedule of events. To see our bylaws and our goals for the year, follow the link to Chapter Business.

Draft Minutes

Meeting Minutes March 28, 2018

- I. Welcome – Dr. Joanne Lee called the Part-Time Faculty Council monthly meeting to order at 3:45PM on March 28, 2018 in room 1009 in the KSU Clendenin Building. Dr. Lee introduced guests from Coles College of Business who are writing a paper on meetings at KSU.

- II. President’s Report - Dr. Lee attended the Faculty Senate meeting on March 26. She reported the following:
 - A. The first speaker was Dr. Linda Noble, Interim Provost, who spoke student growth and quality programs, and she addressed the “deactivation” of culinary arts program. Dr. Linda Nobel did mention that no deactivation has occurred but that the course is in review for substantive changes. Dr. Nobel stated that programs that need to be looked at for substantive changes will have to go to Board of Regents for approval. Dr. Matson said that you can change a course, but you cannot make substantive changes without the Board of Regents approval. There will be a clear definition of substantive changes forthcoming.
 - B. Dr. Noble explained that a letter expressing concerns about freedom of expression at KSU had been sent by the Chancellor.
 - C. Dr. Ron Matson provided an overview on the status of Digital Measures. Ron Mathis explained that there are two parts to digital measures that are currently being used by full-time faculty for annual reviews and tenure promotion and by both full and part-time faculty for course evaluation. Effective July 2018, KSU will be using eXplorance Blue for teacher evaluations. Digital measure will be closed.
 - D. Salary Study Phase Two – The study has been extended to include lecturers and assistant lecturers.
 - E. Presidential Search Committee Update is posted online.
 - F. Intellectual property – Questions about the proposed edits to the KSU policy on intellectual property were answered. Faculty are encouraged to review and be prepared to vote on the policy. The policy addresses ownership of intellectual property produced in conjunction with KSU and as an individual faculty member. Dr. Lee suggested that the PTF might need to have this information especially in regard to their work, copy-writing rules, or using someone else’s material, The council voted to have someone speak at next meeting regarding insight on intellectual property.
 - G. PTFC Bylaws were approved on Tuesday, March 27, 2018. Dr. Lee extended a special thank you to Ron Mathis, Ken White, President Joya Carter Hicks, and Jennifer Purcell for their support in revising and assisting with the process to gain Faculty Senate approval of the bylaws.

Please refer to the Faculty Senate website for full details of the meeting.

- III. OneUSG – Various calls and emails have come in regarding activation of OneUSG. PTF will be activated to utilize the services as of April 1. PTF should use ADP for March. If you did not do it, please put in an amendment for adjustment for your salary. The form is located located at www.payroll.kennesaw.edu. Follow appropriate prompts. You will not be penalized for late submission.

An official email was sent to all faculty www.oneusgconnect.usg.edu. Check OneUSG and update your profile as soon as possible. You can also go to the Human Resources website at www.kennesaw.edu/hr. Dr. Lee provided the dates for submission of time cards.

HR has been invited to come to the next PTFC meeting as well as to clarify how to use the new ONE USG system. All part-time faculty are invited to this meeting as well.

Draft Minutes

- IV. SPACE – Mandy McGrew of CETL is still accepting proposals for presentations for this year’s event on June 9. CETL will support upwards of 100 faculty attendance. Registration will be funded by CETL. Complete all applicable information for registration to be accepted.
- V. Professional Learning Activity - NeCall Wilson, PTFC Parliamentarian, spoke about the professional use of LinkedIn and how it can be used as a resource to connect with other professionals, to network, and to help stay current with the changing world of technology, other businesses/universities, as well as your constituents near and far.
- VI. Next Steps
- A. Communicate with colleagues by 4/16 and copy PTFC officers
 - B. Send a Highlight/Kudo about yourself or a colleague to Becky 4/16
 - C. Meeting Date 4/25

Dr. Joanne Lee adjourned the PTFC monthly meeting at 4:45PM.

**Note: Meetings are recorded for accuracy.*

DRAFT

Minutes are in draft form until approved at next council meeting.

Dr. Joanne Lee	President	jlee102@kennesaw.edu
Dr. Charles Jackson	Vice President	cjack169@kennesaw.edu
Rebecca Simmons	Secretary	rsimmo24@kennesaw.edu
NeCall Wilson	Parliamentarian	nwilso46@kennesaw.edu
Yvonne Wichman	Immediate Past President	ywichman@kennesaw.edu



Time Card Dates 2018 - 2019

Part-Time Faculty Payroll Schedule – Part Time/Adjunct Faculty

Payroll Period	SPARs Due to Payroll by 5:00 pm	ADP eTIME Due by COB	Paycheck Issue Date
Jan 2018	Jan 22, 2018	Jan 23, 2018	Jan 31, 2018
Feb 2018	Feb 19, 2018	Feb 20, 2018	Feb 28, 2018
Mar 2018	Mar 15, 2018	Mar 16, 2018	Mar 30, 2018
Conversion to PeopleSoft (OneUSG Project)			
Apr 2018	Apr 19, 2018	Apr 20, 2018	Apr 30, 2018
May 2018	May 21, 2018	May 22, 2018	May 31, 2018
June 2018			
July 2018			
Aug 2018	Aug 22, 2018	Aug 23, 2018	Aug 31, 2018
Sept 2018	Sept 19, 2018	Sept 20, 2018	Sept 28, 2018
Oct 2018	Oct 22, 2018	Oct 23, 2018	Oct 31, 2018
Nov 2018	Nov 19, 2018	Nov 20, 2018	Nov 30, 2018
Dec 2018	Dec 18, 2018	Dec 19, 2018	Dec 31, 2018