



# Part-time Faculty Council News and Notes

Volume 6, Issue 3

October 2018



**2018-2019  
Open Discussion  
3:00—3:15**

**PTFC Meeting  
3:45 - 4:45**

**08-29-2018**

**09-26-2018**

**10-31-2018**

**11-28-2018**

**01-30-2019**

**02-27-2019**

**03-27-2019**

**04-24-2019**



*From the President*

## Ownership of Ideas

This month I want to focus on two key issues that teachers should thoroughly understand as professionals and in which part-time faculty have a key interest - intellectual property and conflict of interest. Both of these topics are under discussion in the Faculty Senate. All faculty recently completed a Conflict of Interest statement. It is nothing new until unless one has not read the “fine print.” KSU has a policy regarding intellectual property, and it is under revision. There must be something major in it when the faculty has not reached consensus after more than a year.

As a teacher, I am confused and say, “What a silly idea! I share ideas everyday to make my students better at what they do and to make them think! However, I also create and package my ideas in instructional modules that I design, in presentations that I deliver in classes, on line, at conferences, and in articles that I write.” Am I hearing that the ideas that I developed, refined, honed and implemented before I came to the university as a practicing professional and well beyond my part-time hours at KSU now belong to someone else? Better yet, when my work is used by other professionals, because I shared them, did I surrender my rights to my own work? These are some of the questions that all full and part-time faculty, tenured and non-tenured, contingent and otherwise should be discussing. Intellectual rights are key to a university. It is time for the part-time faculty to get involved in the discussion of who owns our ideas. Some of us are published and in the process of writing. Others are experts in their field and contribute to KSU and the discipline of study beyond the class we teach.

As a loyal and ethical faculty member or employee of any organization, I am also conflicted about the possibility that my status as a part-time employee opens the door to an invasion of privacy of both my personal and professional life. Am I supposed to disclose my income, my professional associations, personal relationships with people who could possibly be doing business with KSU, and be held responsible for violating a conflict of interest clause? If I move in a circle of fellow educators and engage in professional discussions around ideas and concepts, am I doing something wrong?

Don’t get spooked! All are welcome to attend our meeting on October meeting. Our speakers this month will talk about intellectual property and conflict of interest. I hope to see you there.

*Joanne Lee, President*

<http://ptfc.kennesaw.edu>

# Hot Topics



## CSM Distinguished Faculty Awards

### Part-time Teaching Awards:

#### Ann Denton Chemistry



#### Dr. Max Crocker Biology



#### Nelda Hadaway Mathematics



#### Melony Parkhurst Statistics



## CETL Part-Time Faculty Update

Kennesaw State University [home](#) [contact](#) [login](#)

**Center for Excellence in Teaching and Learning**

HOME ABOUT AWARDS & FUNDING EVENTS RESOURCES SERVICES STUDENTS

**Part-Time Faculty**

- [Part-Time Faculty Community](#)
- [Part-Time Faculty Learning Community](#)
- [Part-Time Faculty Scholarship to SPACE](#)
- [Teaching Academy for Part-Time Faculty](#)
- [Upcoming Events](#)
- [Resources](#)
- [News](#)



Being a part-time faculty member often means feeling "out of the loop." Some part-timers only teach in the evenings when few other professors are on campus. Others may be rushing from their classes to another job or a family obligation. So how can we build a community of part-time faculty when we are not all in the same place at the same time? How can we discuss our teaching struggles, triumphs, and epiphanies when we aren't passing one another in the halls or in the workrooms? Technology could be the answer we are looking for . . .

**CETL Calendar:** <http://cetl.kennesaw.edu/part-time-faculty/events>

## Undergraduate Research Conference

Follow the link to Dr. Amy Buddie's presentation on the National Conference for Undergraduate Research which will be held at HKU this spring semester. Volunteer and encourage your students to participate.

## Office of Undergraduate Research & NCUR 2019 Updates



Amy M. Buddie, PhD  
Director, Office of Undergraduate Research

Christopher T. Cornelison, PhD  
Associate Director, Office of Undergraduate Research



[https://kennesawedu-my.sharepoint.com/:p:/g/personal/jlee102\\_kennesaw\\_edu/ERgdzCwgH7hAhz3cwhV5thwB1VFICA3B071vWneWKGwDjQ?e=Pa6Hc5](https://kennesawedu-my.sharepoint.com/:p:/g/personal/jlee102_kennesaw_edu/ERgdzCwgH7hAhz3cwhV5thwB1VFICA3B071vWneWKGwDjQ?e=Pa6Hc5)

# Draft Minutes

September 26, 2018

- I. Welcome - Dr. Lee welcomed new representatives and announced that the PTFC had 30 representatives.
- II. Approval of Minutes – After discussion, minutes from the August 29, 2018 meeting were approved as presented.
- III. Election of Secretary - Diana Honey was elected to serve as PTFC secretary. Diana Honey, member of the Department of History and Philosophy, has been teaching as a part time faculty at KSU for 14 years. She has a background in business as well as history.
- IV. Guest Speaker - Amy Buddie announced that the “National Conference on Undergraduate Research (NCUR) Updates” will be held on the Kennesaw campus from April 11 -13. It will be the largest undergraduate research conference (about 5000 attendees). The conference runs from 8AM to 6PM, and most buildings will be affected. Departments will host open houses. Classes will be redirected to conference on April 11, 12, and 13. Students are encouraged to attend, volunteer, and or participate by presenting at the conference. Faculty is encouraged to include assignments relevant to your specific course content. Have students, for example, go to several posters in your academic area and write a reflection on it. Students participating will be able to enter for free including food. Students taking in performances, sessions, presentations, etc. can enter for free but will not have access to catering. Volunteers get T-Shirt and free food. Dr. Buddie will send out a survey for volunteers including abstract review. December 4 – January 28 will be the abstract review. A link to the PPT will be provided via the PTFC newsletter.
- V. CETL Update - Charles Jackson speaking for Mandy McGrew announced October 5<sup>th</sup> deadline for part-time faculty survey. This is their opportunity to provide input.
- VI. President’s Update - President’s Update- Dr. Lee reminded that next date for reporting hours is October 22. Discussion at the Faculty Senate meeting included the following: President Whitten acknowledged Kennesaw rankings. Ron Matson reviewed interim dean searches. The pause in new curriculum proposals continues and will restart after the new provost has been selected and started. There is a committee looking at faculty workload. This an ongoing issue and a consultant will do a study to come up with better ways for equitably managing workload. One area that they are looking at the relationship of scholarship and service and trying to ensure that there is an equitable distribution of responsibilities. KSU is benchmarking against peer institutions.

In addition, the Faculty Senate discussed intellectual property and conflict of interest policy revisions. Dr. Lee shared some of the discussion; however, because the discussion was multi-faceted, Dr. Lee asked if the speakers would be willing to share the policies with the PTFC.

Minutes from the Senate meeting can be found at <http://facultysenate.kennesaw.edu/meetings/faculty-senate.php>.

- VII. Work Session - Priorities and Goals- Dr. Lee presented a table which categorized issues from the posters the council created last meeting. Groups were given time to expand and present key points from their discussions. Lengthy discussion touching on the ideas listed below was followed by a recommendation that Dr. Lee meet with Dr. Matson to review concerns and determine which are the department level, university level, BOR level, or federal level. From there, she will synthesize the list and make a recommendation of the top 3 priorities for PTFC.
  - Job security, benefits, compensation (tiered and equal pay for equal work)
  - Insurance for part-time faculty though another group like student insurance
  - Job Security
  - Teaching load, timing of assignments, and class size
  - School climate and morale
  - Inclusion in salary studies, surveys and evaluations of administration
  - Professional development/tuition
  - Parking
  - Communication
  - Travel
  - Support
  - Conflict of Interest Policy
  - Intellectual Property Policy

**DRAFT**

**Minutes are in draft form until approved at next council meeting.**

# Draft Minutes

## VIII. Next Steps

Dr. Lee will look for a speaker on Intellectual Property and Conflict of Interest.  
 Representatives should communicate with their part-time faculty members by October 15.  
 The newsletter will be mailed to all part-time faculty prior to the October meeting.

## IX. Announcements and Questions

Dr. Lee asked the representative if they would like to reschedule the next PTFC meeting to avoid meeting on Halloween. The group decided to meet as scheduled.

Minutes submitted by PTFC Secretary: Diana Honey from recording

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## PTFC Officers

PTFC meetings are open to all. Part-time faculty have the opportunity to participate in shared governance through the Part-Time Faculty Council. Please contact your department representative or an officer if you have an item that you want on the agenda.

<b>Dr. Joanne Lee</b>	<b>President</b>	<a href="mailto:jlee102@kennesaw.edu">jlee102@kennesaw.edu</a>
<b>Dr. Charles Jackson</b>	<b>Vice President</b>	<a href="mailto:cjack169@kennesaw.edu">cjack169@kennesaw.edu</a>
<b>Diana Honey</b>	<b>Secretary</b>	<a href="mailto:dhoney@kennesaw.edu">dhoney@kennesaw.edu</a>
<b>NeCall Wilson</b>	<b>Parliamentarian</b>	<a href="mailto:nwilso46@kennesaw.edu">nwilso46@kennesaw.edu</a>
<b>Yvonne Wichman</b>	<b>Immediate Past President</b>	<a href="mailto:ywichman@kennesaw.edu">ywichman@kennesaw.edu</a>

## Time Card Dates 2018 - 2019



Part-Time Faculty Payroll Schedule – Part Time/Adjunct Faculty

Payroll Period	SPARS Due to Payroll by 5:00 pm	ADP eTIME Due by COB	Paycheck Issue Date
Jan 2018	Jan 22, 2018	Jan 23, 2018	Jan 31, 2018
Feb 2018	Feb 19, 2018	Feb 20, 2018	Feb 28, 2018
Mar 2018	Mar 15, 2018	Mar 16, 2018	Mar 30, 2018
<b>Conversion to PeopleSoft (OneUSG Project)</b>			
Apr 2018	Apr 19, 2018	Apr 20, 2018	Apr 30, 2018
May 2018	May 21, 2018	May 22, 2018	May 31, 2018
June 2018			
July 2018			
Aug 2018	Aug. 22, 2018	Aug 23, 2018	Aug 31, 2018
Sept 2018	Sept 19, 2018	Sept 20, 2018	Sept 28, 2018
Oct 2018	Oct 22, 2018	Oct 23, 2018	Oct 31, 2018
Nov 2018	Nov 19, 2018	Nov 20, 2018	Nov 30, 2018
Dec 2018	Dec 18, 2018	Dec 19, 2018	Dec 31, 2018